

# ST. FRANCIS DE SALES HIGHER SECONDARY SCHOOL

(S.F.S. School)

Satgaon, Narengi, P.O. Udayan Vihar  
Guwahati - 171, Assam, India.

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## SCHOOL CALENDAR

Name .....

Class ..... Sec ..... Roll. No. .... Adm.No .....

Address .....

..... Phone .....

Specimen Signature of Parent/Guardian .....

## SCHOOL HOURS

Monday to Friday : 8:00 am to 2:30 pm

Saturday : 8:00 to 12:00 pm

**This Calendar must be brought to School Daily**

*Touching lives, moulding future*

## PROFILE OF A FRANSALIAN STUDENT

A **Fransalian student** is a diligent and studious member of the student community of a fransalian school.

- ◆ He/She is a member of a fransalian school not by chance but by choice who chooses to be formed and educated by fransalians in a fransalian way.
- ◆ He/She practices salesian virtues of simplicity, honesty, gentleness, humility etc.
- ◆ He/She knows life and works of St. Francis de Sales, the patron, and Fr. Peter Mermier the founder of the Fransalians who manages and administers the fransalian educational institutions.
- ◆ He/She respects and obeys teachers, parents and elders
- ◆ He/She develops human qualities together with the intellectual formation.
- ◆ He/She is regular to school, does his daily duties and follows the directions of the staff.
- ◆ He is God fearing, prayerful, follows the rules of the school in letter and spirit.
- ◆ He/She relates with others in a matured and balanced way irrespective of gender, age, caste or creed or economic inequality and promotes brotherhood/sisterhood.
- ◆ He/She accepts and respects the differences among them, learns to live as brothers and sisters.
- ◆ He/She lives and promotes eco-friendly life style which does not destroy the nature rather promotes.
- ◆ He/She is punctual, ready to accept corrections and take guidance from elders and teachers.
- ◆ He/She does not speak negatively about the school, management and staff.
- ◆ He/She keeps the school campus neat, clean and green.

# PROSPECTUS

St. Francis de Sales (S.F.S) School, Satgaon, Narengi, is a Catholic Minority Educational Institution run by the Society of the Missionaries of St. Francis de Sales. This school envisages an educational programme inspired by the vision and mission of our heavenly Patron St. Francis de Sales. The school primarily visualizes inculcating in every child, a scientific temper and a critical mind. We commit to uphold the values of secularism, democracy, justice, liberty and fraternity in all matters concerning the socio-economic and cultural life of the individual and society.

**OUR AIM :** This school aims to develop in every child an integrated personality with a healthy mind and body, possessing strength of character and capacity to work. The school lays stress on academic excellence, leadership qualities, personal hygiene and belief in God and man.

**OUR VISION :** A holistic society of compassionately human, spiritually enlightened, intellectually awakened, professionally skilled, socially committed and culturally integrated persons, based on the values as lived and taught by Jesus Christ and followed by Saint Francis de Sales.

**OUR MISSION :**

1. To provide a conducive atmosphere for intellectual development
2. To facilitate conviction-based spiritual formation.
3. To nurture a sense of the Divine and transcendence.
4. To imbue the virtues of gentleness, compassion and optimism.
5. To impart authentic leadership training.
6. To instill wholesome professional ethics.
7. To encourage sports, games and work experience.
8. To inculcate healthy food habits.
9. To promote and extend environmental consciousness.
10. To foster a caring and human society meant to promote the marginalized,

And thus equip the younger generation with the life-skills required to become

**CATALYSTS OF SOCIAL TRANSFORMATION,  
VOTARIES OF NATIONAL INTEGRATION,  
AND  
AMBASSADORS OF UNIVERSAL BROTHERHOOD.**

## IDENTITY CERTIFICATE

1. Name (Block Letters) .....
2. Class ..... Section ..... Roll. No..... Adm.No.....
3. Date of Birth .....
4. Name of the Parent .....
- Designation .....
- Home Address (Postal) .....
- ..... Ph.....
- Office Address .....
- ..... Ph.....
5. Local Guardian's Name .....
6. Name of Brothers/Sisters studying in this school, if any :  
    ..... Class ..... Sec..... Adm.No.....  
    ..... Class ..... Sec..... Adm.No.....

I have read all the rules of the school as contained in the school Diary and I agree to abide by them and all the decisions of the school.

.....  
Pupil's Signature                  Date                  Parent's Signature

Speciman Signature of Father : .....

Mother : .....

Local Guardian : .....

**N.B. :** *The school will accept the signature of the father, mother and the local guardian only.*

*The Local Guardian is anyone who is responsible for the child in the absence of the parents. Hence, a third person.*

## GOAL SETTING FOR 1<sup>st</sup> -Term

Name of the Student : .....

**Goal Statement:** (Describe what you want to achieve, e.g. in English I will score 95% and in Mathematics I will score 100%)

| Sl. No. | Subject | Mid Term Target (60-100%) | % Achieved Mid-Term | Signature                  |
|---------|---------|---------------------------|---------------------|----------------------------|
| 1       |         |                           |                     | Student                    |
| 2       |         |                           |                     |                            |
| 3       |         |                           |                     | Parents                    |
| 4       |         |                           |                     |                            |
| 5       |         |                           |                     | Class Teacher              |
| 6       |         |                           |                     |                            |
| 7       |         |                           |                     | Principal /VP/ Coordinator |
| 8       |         |                           |                     |                            |
| 9       |         |                           |                     |                            |

| Goal        | S                           | M                              | A                          | R                            | T                                                    |
|-------------|-----------------------------|--------------------------------|----------------------------|------------------------------|------------------------------------------------------|
| Definition  | Specific                    | Measurable                     | Attainable                 | Realistic                    | Time bound                                           |
| Description | The goal should be focused. | The goal should be measurable. | Goal should be attainable. | The goal should be feasible. | The goal should be attainable within a single school |

Strategies for Achievements the Goal Mid Term Target:

This is my honest target for the academic year 2017-18 and I will do everything within my capacity to achieve this target.

Name and Signature of the Student

Signature of the Principal/ VP/ Coordinator

Name and Signature of the Parent

## GOAL SETTING FOR 2<sup>nd</sup> –Term

Name of the Student : .....

**Goal Statement:** (Describe what you want to achieve, e.g. in English I will score 95% and in Mathematics I will score 100%)

| Sl. No. | Subject | Mid Term Target (60-100%) | % Achieved Mid-Term | Signature                  |
|---------|---------|---------------------------|---------------------|----------------------------|
| 1       |         |                           |                     | Student                    |
| 2       |         |                           |                     |                            |
| 3       |         |                           |                     | Parents                    |
| 4       |         |                           |                     |                            |
| 5       |         |                           |                     | Class Teacher              |
| 6       |         |                           |                     |                            |
| 7       |         |                           |                     | Principal /VP/ Coordinator |
| 8       |         |                           |                     |                            |
| 9       |         |                           |                     |                            |

| Goal        | S                           | M                              | A                          | R                            | T                                                    |
|-------------|-----------------------------|--------------------------------|----------------------------|------------------------------|------------------------------------------------------|
| Definition  | Specific                    | Measurable                     | Attainable                 | Realistic                    | Time bound                                           |
| Description | The goal should be focused. | The goal should be measurable. | Goal should be attainable. | The goal should be feasible. | The goal should be attainable within a single school |

Strategies for Achievements the Goal Mid Term Target:

This is my honest target for the academic year 2017-18 and I will do everything within my capacity to achieve this target.

Name and Signature of the Student

Signature of the Principal/ VP/ Coordinator

Name and Signature of the Parent

## My grammar

|  |  |  |  |  |
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|  |  |  |  |  |
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**Have verb: No change except for subject in 3<sup>rd</sup> person singular in Present tense.**

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## Tense

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# DIARY CONTENT

| CONTENT                                                           | Page No. |
|-------------------------------------------------------------------|----------|
| 1. School Anthem                                                  | 11       |
| 2. The Pledge                                                     | 11       |
| 3. National Anthem                                                | 12       |
| 4. Assam State Song                                               | 12       |
| 5. School Prayers                                                 | 13-16    |
| 6. Prayer Songs                                                   | 17-36    |
| 7. Admission details                                              | 37-38    |
| 8. General Rules and Regulations                                  | 39-49    |
| 9. School Uniform                                                 | 50-51    |
| 10. Intra Class Literary Activity-Organized by Literary Committee | 52-55    |
| 11. Assembly Themes                                               | 56-58    |
| 12. Pin Board Themes                                              | 57-62    |
| 13. Extempore Speech & Object Description Topics                  | 63-64    |
| 14. Parent Teachers Interaction                                   | 65       |
| 15. Prior Leave                                                   | 66-67    |
| 16. Leave During School Hours                                     | 68       |
| 17. Absence from School                                           | 69-73    |
| 18. Class Attendance Record of the year                           | 74       |
| 19. Examination Records & Guidelines                              | 75-78    |
| 20. Discipline Chart                                              | 79       |
| 21. Serious Offence                                               | 80       |

|                                                |         |
|------------------------------------------------|---------|
| 22. Homework & Assignments                     | 81-82   |
| 23. Class Teacher's Remark                     | 83-84   |
| 24. Communication from the School              | 85-86   |
| 25. Notes from Parents / Guardians             | 87      |
| 26. Event fee Chart                            | 88      |
| 27. Library books Record                       | 89      |
| 28. Assignments/ Project Records               | 90-91   |
| 29. Examination Time Table (SA & MT)           | 92-94   |
| 30. Star Awards                                | 95-97   |
| 31. Personal Points Addition & Deletion Record | 98-112  |
| 32. Academic Time Table                        | 113-116 |
| 33. Yearly Calender                            | 117-148 |
| 34. Notes                                      | 152-157 |
| 35. Subject Teacher Details                    | 160     |

## SCHOOL ANTHEM

Asatoma satgamaya tamasoma jyotirgamaya  
Mrityoma amrutam gamaya  
Om...om...SFS...SFS..jaye jaye he

(1) You are the champion of God's kingdom  
You are the source of true wisdom (2)  
Christ you are the radiance of disalites  
Dispel the shad of avidya-2

Asatoma satgamaya...

(2) Your brighten the way to Gid and human  
To spread the light of Christ and love  
You teach the truth of Christ and wisdom  
This for all time your vision and mission

Asatoma satgamaya...

Om..om..SFS..SFS..jaye jaye hey-2

## THE PLEDGE

India is my country. All Indians / are my brothers and sisters. / I love my country / and I am proud of its rich / and varied heritage/ culture / language and religions. I shall always / strive to be worthy of it. I shall respect my parents / teachers and elders/ and treat everyone with courtesy. To my country, and my people / I pledge my devotion. In their well being and prosperity /alone lies my happiness.

## NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya Hey  
Bharata Bhagya Vidhata  
Punjab, Sindu, Gujrat, Maratha,  
Dravida, Utkala, Banga.  
Vindhya, Himachala, Yamuna, Ganga  
Uchhala Jaladhi Taranga;  
Tava Subha Naame Jage  
Tava Subha Ashisa Mange  
Gaahey Tava Jaya Gatha.  
Jana Gana Mangala Dhayaka Jaya Hey  
Bharata Bhagya Vidhata.  
Jaya Hey, Jaya Hey, Jaya Hey,  
Jaya, Jaya, Jaya, Jaya Hey.

## অসমৰ জাতীয় সংগীত

অ' মোৰ আপোনাৰ দেশ  
অ' মোৰ চিকুণী দেশ  
এনেখন সুরলা, এনেখন সুফলা  
এনেখন মৰমৰ দেশ।

অ' মোৰ সুৰীয়া মাত  
অ' মোৰ সুরদি মাত  
পৃথিৱীৰ ক'তো বিচাৰি জনমটো  
নপোৱা কৰিলেও পাত।

অ' মোৰ ওপজা ঠাই  
অ' মোৰ অসমী আই  
চাই লওঁ এবাৰ মুখনি তোমাৰ  
হেঁপাহ মোৰ পলোৱা নাই।

## SCHOOL PRAYERS

### 1: SIGN OF THE CROSS

In the Name of the Father / and of the Son/ and of the Holy Spirit, Amen.

### 2. GLORY BE

Glory be to the Father / and to the Son/ and to the Holy Spirit. As it was in the beginning/ is now/ and ever shall be/ world without end, Amen.

### 3: OUR FATHER IN HEAVEN

Our Father who art in Heaven/ Hallowed be thy name / Thy Kingdom come. Thy will be done / on earth as it is in heaven. Give us this day our daily bread/ and forgive us our trespasses/ as we forgive those who trespass against us/ and lead us not into temptation/ but deliver us from evil. Amen.

Leader : **St. Francis De Sales**

All : **Pray for us**

### 4. HAIL MARY

Hail Mary, Full of Grace/the Lord is with you. Blessed are you among women/ and blessed is the fruit/ of your womb, Jesus.

Holy Mary mother of God / Pray for us sinners/ now and at the hour of our death/ Amen.

### **5: PRAYER BEFORE CLASS**

O God/ You are the truth/ and origin of all knowledge. Bless our studies/ which we consecrate to you. Enlighten our minds/ strengthen our memories / and direct our wills/ towards what is right. Grant us to seek truth always/ and makes us truly wise. Amen

### **6: PRAYER AFTER CLASS**

God of infinite wisdom / and source of all knowledge, grant that / we may remember / what we have learnt. We offer you our work and our endeavours / our failures and our successes. Forgive us our shortcomings / and give us courage / to follow the path of truth. We thank you Lord / for all the good things / You taught us today/ and help us to be good children always. Amen

### **7: PRAYER FOR PARENTS**

Loving Father/ I thank you for my parents. I thank you/ for the many good things / that have come to me through them. Their love for me / is a sign of your love for me. Their concern for my need and care remind me of your unconditional/ love and acceptance. Grant them/ many years of life and keep them in good health of mind and body. Bless their work and all they do. Give them back / hundred fold/ all the good they have done for me. Inspire them with your love / and strengthen them/ to fulfill your Holy Law. One day may I be their comfort and strength/ as I have enjoyed their affection on earth. Lord I ask you / to remain close to them / in their life's journey / so that they may experience / the joy of true family life. May I have the joy of being with them in heaven. *Amen.*

## **8: PRAYER FOR MY SCHOOL**

Almighty God, bless our school with your most gracious favour and prosper it in all worthy and honest undertakings. May love, truth and goodness abound within its walls and may right judgment and common sense prevail. Give the staff and the students your wisdom and your goodness that together we may serve you as one great family. May Mary, our Beloved mother assumed into Heaven, patroness of India and St. Francis de sales, patron of our school, pray for us. *Amen*

## **9 : PRAYER FOR TEACHERS**

Lord, I thank you for my teachers / who from my childhood / have inspired me. I thank you / for their love and patience. I admire and value / their patience / in framing my life / as it is today and their repeated efforts / to plant in me / the right sense of values. I thank you for my teachers and friends whose hearts are ever willing / to share a laugh or tear. I thank you for their faith in goodness and in truth/ which they ever strive to make the goal of every youth. I thank you / for their vision of beauty, joy, and love / and for the knowledge they impart on earth, heaven and above. I ask you to bless every one of them. Make them more loving, tolerant, understanding and concerned towards their students. Help them to form their students for life alongside the academic programs.

May they be filled with your love and understanding, enable them to bring out / the best in each of their students. May they help their students / to build up positive self-image. May they have enough courage to correct what is wrong in their students. Above all, may they teach them to be loving persons.

I pray you to bless my teachers so that they may lead us along life's pathways, to rest within thy heart. *Amen*

## MORNING PRAYER

**10:** Almighty God/ I thank you / for giving me another day. Help me all through this day / to be obedient to my parents/ respectful of my teachers/ diligent in studies / fair and considerate in my games / kind to those whom I can help/ true and faithful to my duties/ loyal to you.

Take control of my life/ through out this day. Control my thoughts/ that I may think no impure / bitter / envious and selfish thoughts. Control my tongue/ that I may speak/ no angry or ugly words. Control my actions / that I may do /only what is pleasing in your sight. Bless my parents/ my teachers/ brothers and sisters/ and all who do good to me. *Amen.*

**11:** O My God / teach me to love you / with all my heart. Help me never to displease you/ by any wicked thing. Come to my aid/ to fight on in time of temptation/ and when I feel discouraged. Help me to think the right ways/ to speak and to do the right things. Bless me/ with knowledge and understanding. Bless my parents and teachers/ brothers and sisters/ relations and friends and all those who are around me. Bless my state and my country. *Amen.*

**12:** O my God, I thank you / for this new day/ and for all your blessings. I offer you/ all my actions of this day/ my every thought and word / my study and games. Show me today/ what is right and wrong/ what is good and evil / so that I may always think / the right things / speak the right things / and do the right things. Keep me away from sin/ and from every evil. May your grace/ be always with me/ and with all those who are dear to me . *Amen.*



## PRAYER SONGS

### 1: HYMNS

JAGAT GURU PRABHU JI

Jagat guru prabhuji namo namaha 2

Sat guru prabhuji namo namaha 2

Mam guru prabhuji namo namaha 2

Namo namaha 4

Javandayaka namo namaha 2

Mangaladayaka namo namaha 2

Shanitpradayaka namo namaha 2

Namo namaha 4

Anugrahadata namo namaha

Anandata namo namaha 2

Ashishdata namo namaha 2

Namo namaha 4

Karunasagar namo namaha 2

Paramdayakar namo namaha 2

Prem Sarovara namo namaha

Namo namaha 4

### 2: MAKE ME A CHANNEL OF YOUR PEACE

Make me a channel of your peace.

Where there is hatred let me bring your love,

Where there is injury your pardon Lord,

And where there's doubt true faith in you.

**Ref : Oh Master grant that I may never seek.**

**So much to be consoled as to console**

**To be understood as to understand**

**To be loved as to love with all my soul.**

Make me a channel of your peace,  
It is in pardoning that we are pardoned,  
In giving to all that we receive  
And in dying that we are born to eternal life.

### **3: YOU ARE WITH ME**

**You are with me wherever I go  
Every moment Your life in me flows  
You're always there close by my side,  
You are there O Lord both day and night.**

You are with me in my mother's womb  
You are with me in the days gloom  
You help me stand against all odds,  
And you filled me with Your strength O Lord

In times of sorrow and in times of grief,  
You gave me hope, strengthened my belief  
When I did fall and was in pain,  
Lord You set me on my feet again.

You have known O Lord all my secret fears,  
You have seen O Lord all my unshed tears,  
My Lord, you know me through and through  
There is nothing I can hide from you.

#### **4. Change my Heart, Oh God**

Change my heart, Oh God,  
Make it ever true.

Change my heart, Oh God,  
May I be like you.

(Repeat)

You are the potter,  
I am the clay

Mold me and make me,  
This is what I pray.

Change my heart, Oh God,  
Make it ever true.

Change my heart, Oh God,  
May I be like you.

(Repeat)

Jesus Oh Jesus,  
Come and fill your Lambs.

Jesus Oh Jesus,  
Come and fill your Lambs.

(Repeat)

#### **5. This Is Your House**

Verse 1:

As we gather in this place today  
Holy Spirit come and have Your way, have Your way  
As we lay aside our own desires  
Sweep across our hearts with holy fire, have Your way

Chorus:

This is Your house, Your home  
We welcome You, Lord, we welcome You

This is Your house, Your home  
We welcome You today

Verse 2:

As we offer up our hearts and lives  
Let them be a living sacrifice, have Your way  
Be glorified in everything we do  
Be glorified in everything we say, have Your way  
(Repeat Chorus)

As we praise, o Lord draw near  
It's Your voice, we long to hear

We welcome You today  
We welcome You today

## **6: ALL THINGS BRIGHT AND BEAUTIFUL**

**All things bright and beautiful,  
All creatures great and small,  
All things wise and wonderful,  
The good God made them all.**

1. Each little flower that opens,  
Each little bird that sings,  
He made their glowing colours,  
He made their tiny wings.
2. The purple headed mountains,  
The river running by,  
The sunset and the morning,  
That brightens up the sky.

3. The cold wind in the winter  
The pleasant summer sun,  
The ripe fruits in the country,  
He made them every one.

4. He gave us eyes to see them  
And lips that we might tell  
How great is God Almighty  
Who has made all things well.

**7: IN HIS TIME**

1. In His time, in His time  
He makes all things beautiful in His time  
Lord please show me everyday  
As you're teaching me your way  
That you do just what you say in your time

2. In your time, in your time  
You make all things beautiful in your time  
Lord my life to you I bring  
With its winter and its spring  
May I fathom everything, in your time

3. There's a time, there's a time  
Both for sowing and for reaping there's a time  
Time for losing, time for gain  
Time for joy and time for pain  
Every purpose under heaven has a time.

## **8: LIKE A SUN FLOWER**

**Cho : Like a Sun flower that follows  
Every movement of the sun  
So I turn towards you, to follow you, my God**

1. In simplicity, charity, I follow (2)
2. In simplicity, honesty, I follow (2)
3. In simplicity, fidelity, I follow (2)

## **9: IN NEED OF LIBERATION**

**Cho: The world stands in need of liberation, my Lord  
It still has to feel your power.  
The blind and the deaf,  
The dumb and the maimed  
All need to feel your healing touch.  
The world stands in need of liberation, my Lord  
It still has to learn to love.**

1. There are those who have eyes but refuse to see the inhumanity that's done.  
There are those who have ears but refuse to hear the cries of those in agony.
2. There are those who have mouths but refuse to speak, against injustice done to some.  
There are those who have hands but refuse to reach, them out in love and charity.

3. There are those who have talents they do not use, to build a true community.  
And we know that we all have the talent to love  
But leave it buried in ourselves.

#### **10: WE PRAISE YOU**

**We Praise You Lord with Joy,  
With heart and mind and voice  
You fill us with Your unending love  
And grace from above**

You are our Father, who's ever near,  
With You beside us, we'll have no fear  
You are our Father loving and true  
All day and night, watching us through

You sent Your son that we all may know,  
Your loving mercy that freely flows;  
And life eternal is your promise,  
To all who live in love and peace

You sent Your spirit with us to stay  
To guide our steps and guard our ways,  
From day to day our life renew  
Drawing us ever closer to you.

#### **11: WE ARE GATHERING**

1. We are gathering together unto Him.  
We are gathering together unto Him.  
Unto him shall the gathering of the people be.

We are gathering together unto him.....  
We are singing together.....  
We are offering together unto him.....  
We are praying together unto him.....

**12: CARRY YOUR CANDLE**

1. There is a candle in every soul  
Some brightly burning some dark and cold  
There is a spirit who brings the fire  
In nights of candle and makes His home

**Cho: So carry your candle  
Run through the darkness  
Seek out the helpless Confusing thought  
Hold out your candle for all see it  
Take your candle go light your world (2)**

2. Trusting above all  
See how its shine too  
Let's raise our candle  
Someone who hears  
See now your sister  
Still hold your candle  
With all our faith.
3. Seek out your family  
Whose hearts are blazing  
Let's raise our candle  
Light up the sky  
Pray to the Father in the  
Name of Jesus  
May God reign become in  
Darkest night.



**13: I HAVE COME TO THEE (TAGORE)**

**Cho : I have come to Thee to take Thy touch  
Before I Begin my day**

1. Let thy eyes rest upon my eyes for a while
2. Let me take to my work the assurance of  
Thy Comradeship my friend.
3. Fill my mind with Thy music to last through  
the Desert of noise

**14. GOD IS SO GOOD**

1. God is so good (3) He's so good to me.
2. He cares for me (3) Yes, He cares for me.
3. I'll trust in Him, (3) Yes, I'll trust in Him.

**15: THERE ARE NUMEROUS STRINGS**

**There are numerous strings in Your lute  
Let me add my own among them.**

1. Then when you smite your chords,  
My heart will break its silence,  
And my heart will be one with your song.
2. Amidst your numberless stars,  
Let me place my own little lamp.
3. In the dance of your festival of light  
My heart will throb and  
My life will be one with your smile.

## 16: SHOWERS OF BLESSINGS

1. There shall be showers of blessing  
This is the promise of God,  
There shall be seasons refreshing,  
Sent from the Saviour above

### **Cho : Showers of blessings**

**Showers of blessings we need,  
mercy drops round us are falling,  
But for the showers we plead.**

2. There shall be showers of blessing  
Send them upon us O Lord  
Grant to us now a refreshing,  
Come and now honour Thy word.
3. There shall be showers of blessing  
O that today they might fall,  
Now as to God we're confessing,  
Now as on Jesus we call.

## 17: WHAT A FRIEND IN JESUS

What a friend we have in Jesus  
All our sins and grief to bear,  
What a privilege to carry,  
Everything to God in prayer,  
Oh, what grace we often forfeit  
Oh, what needless pain we bear  
All because we do not carry  
Everything to God in prayer

Have we trials and temptation,  
Is there trouble anywhere,  
We shall never be discouraged,  
Take it to the Lord in prayer,  
Can we find a friend so faithful?  
Who will all our sorrows share ?  
Jesus knows our every weakness,  
Take it to the Lord in prayer.

**18. GREAT FRANCIS DE SALES**

1. Great Francis our glorious patron,  
Listen to our hymn we sing  
From thy lofty throne in heaven  
Guard us on our heavenly way  
In thy footsteps may we follow,  
Free from taint of sin or loss,  
Till our final dedication,  
Till we reach the heaven above.
2. Great Francis You gentleman saint  
Listen to these sinful souls  
Help us to be truly humble,  
As you followed Christ Our Lord,  
Doctor of Love, You O Francis  
And in Love of God you died,  
Help us also to love Jesus,  
And our neighbour as ourselves.
3. Great Francis Apostle of Chablais  
You worked for the souls that strayed  
Teach us to labour in God's vineyard,  
As thou did'st for Christ our Lord,

Shepherd of the fold of Jesus,  
For his sheep thy life was spent  
Help us to proclaim Lord Jesus.  
To the people every where.

**19. Shanti Path**

Asato ma sad gamaya  
tamaso ma jyotir gamaya  
mrityurma amritam gamaya  
Om Shanti, Shanti, Shanti

**Meaning:** Lead from Ignorance to knowledge  
from darkness into light  
from death into immortality  
O! Peace, Peace, Peace.

**20. SCHOOL ANTHEM**

**Asatoma satgamaya tamasoma jyotirgamaya**  
**Mrityoma amrutam gamaya**  
**Om..om..SFS..SFS.. jaye jaye he**

You are the champion of God's kingdom  
You are the source of true wisdom (2)  
Christ you are the radiance of SFS  
Dispel the shades of avidya (2)

You brighten the way to God and Human  
To spread the light of Christ and love  
You teach the truth of Christ and Wisdom  
This is for all time your vision and mission

**Asatoma satgamaya tamasoma..... jaye jaye he (2)**

## **21. I JUST KEEP TRUSTING**

**Cho :**

**I just keep trusting my Lord as I walk along.  
I Just keep trusting my Lord and  
He gives me a song  
Though the storm cloud darkens the sky  
O'er the heavenly trail,  
I just keep trusting my Lord, he will never fail.**

He is a faithful friend (2)  
Such a faithful friend (2)  
I can count n him (2)  
to the very end (2)

## **22. PRAISE HIM**

Praise Him, praise Him  
Praise Him in the morning  
Praise Him in the noon time  
Praise Him, praise Him  
Praise Him when the Sun goes down.  
Love Him.....  
Serve Him .....

Praise Him .....

## WELCOME SONG

**23.** Welcome, welcome, welcome

Swagatam, su swag tam

With aarati ( sign of welcome)

With Garland (sign of welcome) 2

We welcome, we welcome dear loving (father/friend)

With clapping hands ( sign of welcome)

With smiling lips ( sign of welcome ) 2

We welcome, we welcome dear loving (father/friend)

Welcome, welcome, welcome

Swagatam, su swag tam

**24.** All the birds and the flowers are rejoicing today.

They are telling a welcome so true

They are smiling a smile they are chirping a wish.

Blessings fall on our teachers and guests.

The earth is alive with laughter and song

To mingle with glee, our prayer and our songs

Gathered here are the works that are loyal and true

Singing chorus of welcome so gay.

25. Aaye Hai Hum Swaagat Karne(2)  
Man Main Aadar Bhaav Liye  
Swaagat Kaarte Hai Hum Sabka (2)  
Phuloon Ka Uphaar Liya  
Koyal Kuke Gaaye Papiha  
Ye Dhara Ho Rahi Magan  
Daso Dish Ayain Gunji Dekho

Ga Ga Karkehta Ye Man Man .....Man....Man  
Swaatham (7) Subh Swaatham  
Aap Aaye Khushiya Laaye  
Ye fizaain Geet Gaayain  
Man Main Utthi Hai tarange  
Ye Pawan Bhi Cheh Chaaye  
Chanda Suraj Laakho Taare  
Jhume Naache Ye Gagan  
Kaliya Dekho Muskai Hai  
Keh Raha Hai Ye Chaman, Man.... Man....  
Swaagtam (7) Sub Swaagtam

26. Suswagatam (2) } 2  
Swagat Karte Apke  
We warmly welcome you  
With our heart sincere and true  
We warmly welcome you  
Dera Fr./Sr. today  
Suswagatam...(3)

May you ever be so Happy  
Enjoy Our Love With Pleasure  
May you Always Live in Splendor  
With A Blissfull Kind Nature  
Welcome, We Welcome we welcome all of you (4)  
Swaagtam (7) Sub Saagatm.

## 27. Birthday Song

It's such a special day,  
Let this happiness day  
For ever and for now (2)  
Dear God to you we pray

It 's such a special day, (2)  
Let this happiness day

Bless him dear God  
Where he feel your love, My Lord  
To grow up big and strong  
To be grow all along (2)

It 's such a special day  
Let this happiness day (2)

It 's such a special day  
Let this happiness day  
Forever and for now  
Dear God to you we pray (3)



## **28. FEAST SONG**

Ding-dong, ding-dong (2)  
Angels of God are passing on  
Ding-dong, ding-dong (2)  
Sharing the good news  
Of the living God  
Wake up, children wake up  
To welcome the angels passing on (2)  
  
Happy feast day, Happy feast day  
To wish you a very happy feast  
  
Time and tide wait for none  
To praise and thank God who is one (2)  
Rise up, children rise up  
To listen to the voice of the angels of God  
  
Happy feast day, Happy feast day  
To wish you a very happy feast

## **29. FAREWELL SONG**

May the Good Lord bless and keep you  
Whether near or far away.  
May you find that long awaited, golden day today  
May your troubles all be small ones  
And your fortunes ten times ten  
May the Good Lord bless and keep you  
Till we meet again.  
  
May you walk in sunlight shining  
With a blue bird in every tree.  
May there be a silver lining  
Back of every cloud you see.  
Fill your dreams with sweet tomorrows .

Never mind what might have been.  
May the good Lord bless and keep you  
Till we meet again (2)

### **30. JOY TO THE WORLD**

1. Joy to the world ! The Lord has come  
Let earth receive her king.  
Let every heart prepare room  
And heaven and nature sing -4
2. Joy to the World! the saviour reigns;  
Let men their songs employ'  
While fields and floods  
Rocks, hills and plains  
Repeat the sounding joy -4
3. He rules the world with truth and grace  
And makes the nations prove  
The glories of his righteousness  
And wonders of his love -4

### **31. SILENT NIGHTS**

1. Silent night, Holy night  
All is calm. All is bright  
Round yon. Virgin mother and child!  
Holy infant, so tender and mild  
Sleep in heavenly peace - 2
2. Silent night, holy night.  
Darkness flies, all is light'  
Shepherds hear the angels sing.  
'Alleluia ! Hail the king"  
Christ the saviour is born - 2

3. Silent night, Holy night .  
Son of God, love's pure light'  
Radiant beams from thy holy face.  
With the dawn of redeeming grace,  
Jesus, Lord at they birth - 3

### 32. JINGLE BELLS

Dashing through the snow  
in a one-horse open sleigh  
o'er the fields we go  
laughing all the way  
Bells on bobtail ring'  
Making spirits bright  
What fun it is to lough and sing  
A sleighing song tonight  
**Chorus**-Jingle Bells jingle bells  
Jingle all the way  
Oh! What fun it is to ride  
In a one horse open sleigh (2)

A day or two ago  
I thought I'd take a ride  
and soon Miss Fanny Bright  
was seated by my side  
The horse was lean and lank  
Misfortune seemed his lot  
He got into a drifted bank  
And we, we got upset

### 33. VANDE MATARAM

Vande Mataram!  
Sujalam suphalam, malayaja shitalam  
Shassyashyamalam, Mataram!  
Shubhrajyotsna pulakitayaminim,  
Phullakusumita drumadala shobhinim,  
Sahasini, sumadhura bhashinim,  
Sukhadam, varadam, Mataram!

Saptakotikantha kalakala ninada karale  
Dvisaptakoti bhujair dhrita-khara karavale  
Abala kena ma eta bale  
Bahubala dharinim, namami tarinim,  
Ripudalavarinim Mataram!

Tumi vidya, tumi dharma,  
Tumi hridi, tumi marma,  
Tvam hi pranah sharire!  
Bahute tumi ma shakti,  
Hridaye tumi ma bhakti,  
Tomarayipratima gari mandire mandire!

Tvam hi Durga dashapraharana dharini,  
Kamala, Kamaladalaviharini,  
Vani, vidyadayini namami tvam,

Namami kalmalam, amalam, atulam,  
Sujalam, suphalam, Mataram,  
Vande Mataram!  
Shyamalam, saralam, susmitam, bhushitam,  
Dharanim, bharanim, Mataram!

*Shri Bankimchandra Chattyopadhyay*

## **ADMISSION DETAILS**

1. New admission is made only in class-I. Other admissions if any, will depend on availability of seats and on competence of the student (i.e- II-VIII only.)
2. After the submission of application to classes (II-VIII) a test will be conducted in due course of time to know the proficiency of the student in English , Science and Mathematics. The result of the test will be published on the school website.
3. Admission is made only on receipt of the following documents-
  - a. Copy of the Birth Certificate.
  - b. Transfer Certificate counter signed by the Inspector of schools.
  - c. Copy of the Final result of class he/she studied.
  - d. Health certificate of the student.
4. The application form for entrance test can be collected from the office/ downloaded from website ([www.sfsnarengi.ac.in](http://www.sfsnarengi.ac.in)).
5. Tuition Fees is to be paid through State Bank of India, Satgaon Branch or through the Website ([www.sfsnarengi.ac.in](http://www.sfsnarengi.ac.in)). School Fee receipt will be issued at the time of Admission.
6. Books and stationery items will be issued on all working days.

7. The school fees must be paid for twelve calendar months.
8. Pupil failing to pay fees for three consecutive months without prior information will have their names struck off the roll without any notice.
9. A pupil joining or leaving the school during any term will have to pay all the fees of the whole year, including the annual fees. Absence from an examination does not mean exemption from examination fees.
10. Pupils whose dues are not cleared completely will be barred from sitting for the examinations.
11. Transfer Certificate will be issued only when all dues have been paid in full and on the receipt of the duly filled application form from the parents or guardians.
12. A fees of Rs. 200/- will be charged for Transfer Certificate and Conduct Certificate or for a duplicate of the same, or for any extract from the register.
13. The following fees have to be paid at the time of admission.
  - a. Admission Fee (for new admission only)
  - b. Maintenance Fee
  - c. Development Fund
  - d. Examination Fee
  - e. Electricity and water
  - f. Sports and Games
  - g. Library
  - h. Laboratory
  - i. Co-curricular activities
  - j. Project Child
  - k. Desalite Connect
  - l. School (ID, Photograph and events.)
  - m. ASSET exam
  - n. CBSE Registration.
  - o. Digital Class room
  - p. Teacher Development fund

## GENERAL RULES

1. School Hours :
  - a. From Monday to Friday: 8:00 am - 2:30 pm.
  - b. Saturday - : 8:00 am to 12: 00 pm.
  - c. Holidays : Sunday and third Saturdays, National Holidays & State Holidays as mentioned in school Hand Book.
  - d. If there is a sudden or emergency holiday on any working days, depending upon the need, third saturday will be a working day and even other saturday classes will be extended till 2.30 pm.
2. English is used as the official language of communication in the School Campus, to acquire greater confidence and fluency in the study of the language.
3. Any damage done to the school property must be repaired or compensated by the pupil.
4. This institution is established by the Catholic Church. It is a minority institution primarily to educate the children of its community, but it is also open to all, irrespective of religion, caste or community. No disrespect should be shown to articles and images of religion and worship proper to that religious group. No other external form of religious worship will be allowed in the school premises.

5. No act of indiscipline interference in the administration, disrespect to any teacher and to any religion or community by any student shall be tolerated and delinquent may even be expelled from the school.
6. Irregular attendance, habitual idleness, disobedience and conduct injurious to moral tone of the school, justify dismissal at any time of the year, unless a student after having been admonished corrects himself/herself.
7. Guardians and parents are requested to make proper arrangements to collect the children immediately after school hours. Though proper care is taken to ensure safety of the children, the school cannot be held responsible if a student leaves the school campus on his/her own accord or any accident, minor or major, to pupil during their stay in the school or while taking part in any activities of the school.
8. No magazines, paper or books other than school textbooks may be brought to the school without permission of the Principal. Parcels and letters are subject to inspection.
9. Parents and Guardians are not allowed to see their children or meet teachers during class hours.
10. Every child must be in clean and full uniform daily.
11. All the communication and correspondence relating to the school should be addressed to the Principal only.
12. All promotion to the next class will be according to the instruction given in the Handbook.



13. Parents/Guardians who wish to meet the teachers can do so on Saturdays from 12 noon to 1pm (Preferably on last Saturday of the month).
14. The school diary is a record concerning the student. Therefore, every student should take care of the diary and bring it to class daily. If anyone loses it, he/she should get a written authorization from the Principal/ Headmaster to buy a duplicate diary.
15. Student of this school are not encouraged to take private tutions outside the school from the teacher's of SFS School.
16. The school does not recognize student's union nor any union activities are permitted within the school premises.
17. Students are strictly forbidden to organize strike or incite others to strike or to bring external elements that can destroy peace, harmony and effective running of the School. They shall be abstained from any act, which is likely to damage the reputation of the School.
18. Any student who comes to school without the prescribed uniform or whose uniform is dirty or untidy will not be allowed to attend classes or may be allowed to attend classes, but will be marked absent.
19. Girls shall not wear ornaments and jewellery like rings, earrings, chain, bangles or the use of cosmetics such as lipsticks, nail polish etc. Girls are to tie their hair properly and not to let it loose.
20. Unconventional hairstyle, any make-up that degrades the uniform of the pupil will not be tolerated.

21. Boys must have a proper hair cut. Long hair, long nails, ear rings, chains, watches, inprinting tatoos, unconventional hair styles are not permitted.
22. Students are not allowed to wear baggy trousers.
23. The length of the skirts should be below the knee.
24. Those students who come to school early should sit and study in their classrooms or should be in the reading room.
25. A pupil who has been absent for 15 calendar days without due authorisation from the Principal/VP will have his / her name struck off from the rolls and stand withdrawn.
26. Students must not absent themselves from the school on days prior to holidays and examinations. Students must rejoin classes after the holidays on the re-opening day. Any breach of this will be considered a grave offence. Moreover, any student arriving later than a calendar week after the re-opening of the school is liable to forfeit the seat.
27. Parents should not hand over the tiffin to the staff both teaching and non-teaching or to the students, to be distributed. They can bring during breaktime (outside). No food items to be taken to classroom.
28. The Parents are not allowed to get inside the school to drop and to pick children in the morning and evening.

## **ABSENCE AND LEAVE**

1. No pupil should absent himself/herself without obtaining prior leave unless it is a sick leave. Reasons such as birthday, excursions, festivals urgent business, work at home are not considered as sufficient reason for leave. Whenever leaves have been sanctioned, the fact will be recorded in Regularity Record. However, evidence for leave is to be submitted on the very first day when he/she returns to the school.

Evidence for Medical Leave and other matters include the following.

- a. Genuine Report of a Registered doctor with proper date, seal, signature and phone number.
  - b. Copy of the Payment voucher and prescription are to be attached along.
  - c. Other Occasions-Invitation cards, photographs, travel tickets etc.
2. Hundred percent attendance in the school is appreciated. Because for a student being absent even for a single day can cause immense hardships in effective Learning process.
  3. If it is noticed that mass bunking of the school willfully to avoid attending the classes, important scholastic and co-scholastic activities, extra classes, guest lectures etc, will lead to fine not exceeding Rs.100. Per day along with other disciplinary actions, to the extend of expulsion from the school.
  4. Leave must be obtained in written application from parents or gurdians in the prescribed leave records and must be signed by the Head of Institution.
  5. Late arrivals in the school shall be fined Rs. 10/ or above as given in the disciplinary chart.
  6. No child is allowed to leave the school premises without the permission of the Principal.
  7. No pupil will be allowed to sit for SA1, SA2 and Pre-board if the attendance during the year is below 93%, in the respective semesters.
  8. Any student who absent himself or herself for the main examinations for whatever be the reason, will have to pay a fine of Rs. 300. each per exam if the school agrees to conduct the exam.

## **DISCIPLINARY ACTION AGAINST STUDENT**

Students are expected to follow the rules and regulations of the school. If there is a significant violation of the rules of the school by any student, the school administration has to take action. This is important for the good of the institution.

The Principal/VP/Co-ordinator/Class teacher is the competent or the sole authority to inflict just and appropriate punishment on a student. As a rule, the following steps are taken to discipline the students.

01. For minor violations of any rule, the class teacher corrects the students with a mild scolding and then warning not to repeat the mistake. In case of non-compliance minus points will be given according to the rule given in the school diary
02. If the student or a group of students repeat the same mistake or commit a serious offence, they will be sent to the Principal/VP/ Co-ordinator, who will correct them sternly.
03. Gentleness, loving kindness, persuasion, patience and counselling take the place of corporal punishment. The spirit of St. Francis de Sales shall prevail in the education institution.
04. In the absence of the class teacher and the Principal VP/ Co-ordinator / any teacher of the school is entitled to correct and even punish moderately, if the situation demands.
05. If a student commits a serious offence or if he/she repeatedly breaks the rule of the school the Principal /VP/ Co-ordinator will call the Parent/Guardian of the student to his/her office and explain to them

the gravity of the matter and in their presence warn the student not to repeat the offence.

06. The following punishment may be inflicted for major offence:-
  - i. Fines not exceeding Rs. 1000/-
  - ii. Suspension from the school for a period not exceeding 20 days
  - iii. Rustication for a period not exceeding 2 months
  - iv. Forfeiture / withdrawal or cancellation of Scholarships and other privileges.
07. If a student commits a very serious offence, the Principal/ VP can suspend him/ her from the school. Suspension is used for serious reasons.
08. If a student, even after a repeated suspension does not reform himself/ herself, he/she may be expelled. The measure of expulsion is taken only in the case of very grave offences, when there is no reasonable prospect of change and moral reformation of the offending student and where the retention of such would be injurious to the morals of other students or undermine the discipline and reputation.
9. In case of rustication or expulsion, the head of the school shall place the matter in the hands of the Disciplinary Committee. If the Disciplinary Committee decides on rustication or expulsion, the order must be drawn up in the appropriate form.
10. The Principal / VP shall forward a copy of the order of rustication or expulsion to the parent/guardian of the student concerned.
11. Before expelling a student from the School, he /she will be given an opportunity to present his/her explanation to the case in question.

## SCHOOL FEE

This is an unaided minority institution and does not receive any financial help from the Government or any other agency and the only income of the school is the fee realized from the students. Hence it becomes necessary to increase the fee from time to time depending upon the increase in the salary, increase in the cost of maintenance, addition and up-gradation of facilities.

All fee are to be deposited in the school Account with the bank(as specified) or through the website ([www.sfsnarengi.ac.in](http://www.sfsnarengi.ac.in)) unless prescribed otherwise.

Fee is charged for twelve months of the year. The fee is due in April, July, October and January. The fee should be deposited on/before the last day of the month mentioned above or a late fee will be charged as specified in the Fee Book. The name of the student will be struck off the rolls after two months, if the fee has not been paid and re-admission will only be allowed depending on the availability of seats in the class. Parents will kindly keep the pay slip counterfoils with them till the end of the session, untill promotion to the next class has been granted.

Computer Science is compulsory for all classes and will be charged extra. Those who take Computer Science as an optional subject in class XI and XII will also have to pay extra for the same.

## THE METHOD OF STUDY

All of you have to devote a lot of time for your studies but most of you find it impossible to finish the given task or assignments. Then from where can you find time to study? For this there is no magical formula. But the formation of correct study habits, will keep you free from anxiety and give a feeling of confidence.

### **A. Study Condition**

1. Avoid all distractions. Do not let your mind wander or be distracted from what you are doing. For this, select a quiet place.
2. Keep ready all the materials you might require close at hand so that you do not waste time and energy looking for it.
3. Study under proper light, because poor light tires the eyes and you lose concentration.
4. Have a proper ventilation, for fresh air keeps the mind alert.

### **B. Make a plan for study**

1. Keep in mind what you have to study, how much you have to study and the time you have. Have a balance between leisure and study. Organize a time table in such a way that you have fun and sufficient time for study. "All work and no play makes Jack a dull boy". Fun is essential because an exhausted mind cannot absorb what it studies.

2. Decide when to study and what to study. Make a weekly timetable. It is better to have short frequent periods of study for each subject than long hours for one. Start with interesting, easy lessons/topics and then go on to difficult ones unless they are interconnected.
3. Pay total attention to what you are studying. You will absorb more and understand better.
4. Do not study when you are tired. Relax with something light for a short-while and come back to studies. But do not confuse laziness with tiredness.
5. Understand the material that you have to learn as a whole
6. Re-learn and revise previous lessons frequently. If you have learnt ,mathematical formula or grammar rules practice them, for practice makes a man perfect.
7. Do not practice rote learning. Read the chapter carefully, understand the ideas and write the essentials points.
8. Do not learn from notes, but get the most important points and put them down in order, under headings and subheadings.
9. During the weekend, set aside something to go over the week's work concentrating on points you had not grasped. Regularity and concentration are the key words to success.



## **POINTS FOR STUDENTS TO REMEMBER**

01. Never neglect the lesson or homework assigned. If you do so, it is like missing a train that you can never catch afterwards.
02. Always revise the work done in class.
03. Consider tuition as social evil. Avoid it by concentrating and participating in the class.
04. Never postpone what you can do each day.
05. Be enthusiastic in doing everything. Live well by doing everything well.
06. Daily show your school diary to your parents and get them to sign any remarks.
07. Make friends with studious companions. They will help you by words and example.
08. Take part in games. Recreation serves to refresh your mind and gives you new energy for study.
09. Do not flinch in the face of difficulties in your studies. Remember, a prayer to God for light will always help. Your teacher will help you too.

### **EXAMINATION GUIDELINES:**

1. Minimum pass marks for each subject is 40%
2. There will be two unit tests (30 marks) for each subject in both the semesters.
3. Out of the two unit tests the average will be considered for the UT1 & UT3.
4. There will be an individual project and group project in each semester which along with PPA will be part of the UT2 & UT4.

## SCHOOL UNIFORM

### (Class I & II)

#### **A. Monday, Tuesday, Thursday and Friday**

1. Grey skirt & Red check shirt for girls.
2. Red check shirt and Dark Grey pants for boys.
3. Black laced canvas shoes and Dark Grey socks.
4. Plain Grey sweater (Full sleeve)
5. Red ribbon for girls.

#### **Wednesday**

1. White shirt half.
2. White pants for boys and White skirt for girls.
3. White canvas shoes and White socks.
4. White ribbon for girls.

#### **Saturday**

1. Sky blue T-shirt and white pants for boys and white skirt for girls.
2. White canvas shoes and White socks.
3. Plain Grey sweater (Full sleeve)

### (Class III & VIII)

#### **A. Monday, Tuesday, Thursday and Friday**

1. Red check shirt with half sleeve and Dark Grey pants for boys.
2. Plain Grey sweater (Full sleeve)
3. Black laced canvas shoes and Dark Grey socks.
4. Red ribbon for girls.
5. Dark grey tie and black belt with school emblem.

#### **Wednesday**

1. White shirt half sleeve.
2. White pants for boys and White skirt for girls.
3. White canvas shoes and White socks.
4. Dark grey tie and black belt with school emblem.
5. Plain grey sweeter ful sleeve
6. White ribbon for girls.

#### **Saturday**

1. Sky blue T-shirt and dark grey pants for boys and dark grey skirts for girls.
2. White canvas shoes and White socks.
3. Plain Grey sweater (Full sleeve)
4. Black belt with school emblem
5. Plain grey sweater full sleeve.
6. White ribbon for girls.

### (Class IX & XII)

#### A. Monday, Tuesday, Thursday and Friday

1. White shirt with full sleeves and Dark Grey pants, blue tie.
2. Black laced canvas shoes and white socks.
3. Plain Grey Blazer.

#### Wednesday ( Class IX & X)

1. White shirt with full sleeves and dark grey pants, blue tie.
2. Black laced canvas shoes and white socks.
3. Plain Grey Blazer.

#### (Class XI-XII)

1. White shirt with full sleeves and Dark Grey pants, blue tie and grey coloured belt with school emblem..
2. Black laced canvas shoes and white socks.
3. Plain Grey Blazer.

#### Saturday (IX -XII)

1. White T-shirt and grey pants.
2. Plain grey blazer.

### Scouts and Guides



The Bharat Scouts & Guides is a voluntary, non-political, educational movement for young people, open to all without distinction of origin, race or creed, in accordance with the purpose, principles and methods conceived by the Founder Lord Baden Powell in 1907.

**Motto:-** "Do your best" = Class: III - IV (Club- Bul- Bul)  
"Be prepared" = Class: V-X (Scouts and Guides)  
"Service" = Class XI-XII (Rover/ Raujer)

#### NCC

The cadet corps is the Indian military cadet corps with its head Quarters in New Delhi. It is open to school and college students on voluntary basis. The National Cadet Corps in India is a voluntary organization which recruits cadets from high schools, colleges and universities all over India. The Cadets are given basic military training in small arms and parades. The officers and cadets have no liability for active military service once they complete course but are given preference over normal candidates during selections based on the achievements in the corps.

**Motto :-** Unity and Discipline (Ekta aur Anushasan)

## Intra Class Literary Activity-Organized by Literary Committee

| Sl. No. | Event                   | Class  | Time                      | Organizer & Mark Giver                           |
|---------|-------------------------|--------|---------------------------|--------------------------------------------------|
| 1       | Quiz                    | ALL    | Assembly & LA Period      | Literary Committee                               |
| 2       | English Essay Writing   | ALL    | Assembly & LA Period      | Literary Committee & English Teacher-Class Room  |
|         | English Calligraphy     | ALL    | Assembly & LA Period      | Literary Committee & English Teacher-Class Room  |
| 3       | Hindi Essay Writing     | ALL    | Assembly & LA Period      | Literary Committee & Hindi Teacher-Class Room    |
|         | Hindi Calligraphy       | ALL    | Assembly & LA Period      | Literary Committee & Hindi Teacher-Class Room    |
| 4       | Assamese Essay Writing  | I-IX   | Assembly & LA Period      | Literary Committee & Assamese Teacher-Class Room |
|         | Assamese Calligraphy    | I-IX   | Assembly & LA Period      | Literary Committee & Assamese Teacher-Class Room |
| 5       | Debate Competition      | IV-XII | LA period                 | Literary Committee                               |
| 6       | Best Artist Competition | I-XII  | Assembly & LA Period      | Literary Committee & Art Teacher                 |
| 7       | Spell bee               | I-XII  | LA Period & 7th LA Period | Literary Committee & CT                          |

## SFS FIESTA-YEARLY

|   |             |       |                    |
|---|-------------|-------|--------------------|
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
|   |             |       |                    |
| 7 | Talent Hunt | V-XII | Cultural Committee |

## STAR ASSEMBLY

| SL NO. | Event                   | Class      | Organizer & Make Giver  |
|--------|-------------------------|------------|-------------------------|
| 1      | Programme of own choice | Cl. I-XII  | Star Assembly Committee |
| 2      | Academic theme based    | Cl. V-VIII | Star Assembly Committee |
| 3      | Academic theme based    | Cl. I-XII  | Star Assembly Committee |

## ANNUAL SPORTS (HOUSE WISE) 2017-18

|     | EVENTS                             | RED | BLUE | GREEN | YELLOW |
|-----|------------------------------------|-----|------|-------|--------|
|     | <b>CATEGORY I- (CL. I-II)</b>      |     |      |       |        |
| 1.  | 50 M Race                          |     |      |       |        |
| 2.  | 100 M Race                         |     |      |       |        |
| 3.  | Spoon and Marble Race              |     |      |       |        |
| 4.  | Musical Chair                      |     |      |       |        |
| 5.  | Blind Hit                          |     |      |       |        |
| 6.  | Frog Jump                          |     |      |       |        |
|     | <b>CATEGORY II- (CL. III-V)</b>    |     |      |       |        |
| 1.  | 100 M Race                         |     |      |       |        |
| 2.  | 200 M Race                         |     |      |       |        |
| 3.  | Spoon and Marble                   |     |      |       |        |
| 4.  | Musical Chair                      |     |      |       |        |
| 5.  | Blind Hit                          |     |      |       |        |
| 6.  | Three Legged Race                  |     |      |       |        |
| 7.  | Sack Race                          |     |      |       |        |
| 8.  | 400 Meter Relaty                   |     |      |       |        |
|     | <b>CATEGORY III- (CL. VI-VIII)</b> |     |      |       |        |
| 1.  | 100 M Race                         |     |      |       |        |
| 2.  | 200 M Race                         |     |      |       |        |
| 3.  | 400 M Race                         |     |      |       |        |
| 4.  | Three Legged Race                  |     |      |       |        |
| 5.  | High Jump                          |     |      |       |        |
| 6.  | Long Jump                          |     |      |       |        |
| 7.  | Hurdle Race                        |     |      |       |        |
| 8.  | Slow Cycle Race                    |     |      |       |        |
| 9.  | Cock Fight                         |     |      |       |        |
| 10. | Discuss Throw                      |     |      |       |        |

|     |                                  |  |  |  |  |
|-----|----------------------------------|--|--|--|--|
| 11. | Javeline Throw                   |  |  |  |  |
| 12. | 400 Meter Relay-Boys             |  |  |  |  |
| 13. | 400 Meter Relay-Girl             |  |  |  |  |
|     | <b>CATEGORY IV- (CL. IX-XII)</b> |  |  |  |  |
| 1.  | 100 M Race                       |  |  |  |  |
| 2.  | 200 M Race                       |  |  |  |  |
| 3.  | 400 M Race                       |  |  |  |  |
| 4.  | High Jump                        |  |  |  |  |
| 5.  | Long Jump                        |  |  |  |  |
| 6.  | Shot Put                         |  |  |  |  |
| 7.  | Discuss Throw                    |  |  |  |  |
| 8.  | Hurdle Race                      |  |  |  |  |
| 9.  | Javeline Throw                   |  |  |  |  |
| 10. | 400 Meter Relay-Boys             |  |  |  |  |
| 11. | 400 Meter Relay-Girl             |  |  |  |  |

### HOUSE EVENTS

|   |                |  |  |  |  |
|---|----------------|--|--|--|--|
| 1 | Basket Ball    |  |  |  |  |
| 2 | Football       |  |  |  |  |
| 3 | Volley ball    |  |  |  |  |
| 4 | Throw Ball     |  |  |  |  |
| 5 | Pyramid Making |  |  |  |  |
| 6 | Kabbadi        |  |  |  |  |
| 7 | March Past     |  |  |  |  |
| 8 | Marathon Race  |  |  |  |  |
|   |                |  |  |  |  |

**ASSEMBLY THEMES FOR CL. I & II**

| <b>Month</b> | <b>Themes</b>                 |
|--------------|-------------------------------|
| <b>APRIL</b> | Our School.                   |
| <b>MAY</b>   | My Class Teacher.             |
| <b>JUNE</b>  | Different festivals of India. |
| <b>JULY</b>  | My favorite Game.             |
| <b>AUG</b>   | My Best Friend.               |
| <b>SEPT</b>  | Our Principal                 |
| <b>OCT</b>   | Father of the nation.         |
| <b>NOV</b>   | Discipline in life.           |
| <b>DEC</b>   | My Family.                    |
| <b>JAN</b>   | My first day in school.       |
| <b>FEB</b>   | Respect for elders.           |
| <b>MAR</b>   | My Parents                    |

**ASSEMBLY THEMES FOR CL. III-V**

|              |                                 |
|--------------|---------------------------------|
| <b>APRIL</b> | My Country -unity in diversity. |
| <b>MAY</b>   | Discipline in life.             |
| <b>JUNE</b>  | Our Environment.                |
| <b>JULY</b>  | My Family.                      |
| <b>AUG</b>   | My State Assam.                 |
| <b>SEPT</b>  | Season in India.                |
| <b>OCT</b>   | My favourite games.             |
| <b>NOV</b>   | Respect for Elders.             |
| <b>DEC</b>   | Christmas.                      |



| <b>ASSEMBLY THEMES FOR CL. III-V</b>   |                                                       |
|----------------------------------------|-------------------------------------------------------|
| <b>Month</b>                           | <b>Themes</b>                                         |
| <b>JAN</b>                             | The family that prays together stays together.        |
| <b>FEB</b>                             | Do your best and God will do the rest.                |
| <b>MAR</b>                             | Gardening.                                            |
| <b>ASSEMBLY THEMES FOR CL. VI-VIII</b> |                                                       |
| <b>APRIL</b>                           | Positive attitude .                                   |
| <b>MAY</b>                             | Mother -“as your role model”.                         |
| <b>JUNE</b>                            | Make recycling mandatory for environment.             |
| <b>JULY</b>                            | My favorite book.                                     |
| <b>AUG</b>                             | My country.                                           |
| <b>SEPT</b>                            | My Teacher my hero.                                   |
| <b>OCT</b>                             | Neuclear power the answer to the energy crisis.       |
| <b>NOV</b>                             | Simple living and high thinking.                      |
| <b>DEC</b>                             | Hard work is the key to success.                      |
| <b>JAN</b>                             | When you know better, you do better.                  |
| <b>FEB</b>                             | Joy shared is double joy, grief shared is half grief. |
| <b>MAR</b>                             | The importance of newspaper in our daily life.        |
| <b>ASSEMBLY THEMES FOR CL. IX-XII</b>  |                                                       |
| <b>APRIL</b>                           | Importance of Moral Values in students life.          |
| <b>MAY</b>                             | Freedom of Press gone too far.                        |
| <b>JUNE</b>                            | Effects and control measure of neuclear Power         |
| <b>JULY</b>                            | Fortune Favours the brave.                            |
| <b>AUG</b>                             | India of my dream.                                    |

### ASSEMBLY THEMES FOR CL. IX-XII

| <b>Month</b> | <b>Themes</b>                                        |
|--------------|------------------------------------------------------|
| <b>SEPT</b>  | Tourism for all - promoting universal accessibility. |
| <b>OCT</b>   | Importance of speaking English.                      |
| <b>NOV</b>   | Tell people to vote, Individual vote matters.        |
| <b>DEC</b>   | Christmas.                                           |
| <b>JAN</b>   | Importance of following traffic rules.               |
| <b>FEB</b>   | Politeness.                                          |
| <b>MAR</b>   | Positive attitude.                                   |

**PIN BOARD THEMES CL. I & II**

| <b>Month</b> | <b>Date</b> | <b>Themes</b>               |
|--------------|-------------|-----------------------------|
| <b>APRIL</b> | 01-15       | My neighbourhood.           |
|              | 16-30       | Wall of happiness.          |
| <b>MAY</b>   | 01-15       | Mother's Day.               |
|              | 15-31       | Family.                     |
| <b>JUNE</b>  | 01-15       | Environment.                |
|              | 16-30       | People who help us.         |
| <b>JULY</b>  | 01-15       | Natural resources.          |
|              | 16-31       | Animals.                    |
| <b>AUG</b>   | 01-15       | India-my Motherland.        |
|              | 16-31       | The Main Festival of Assam. |
| <b>SEPT</b>  | 01-15       | Teachers Day.               |
|              | 16-30       | The beauty of smile         |
| <b>OCT</b>   | 01-15       | Guwahati: My city.          |
|              | 16-31       | Wild life.                  |
| <b>NOV</b>   | 01-15       | Children's Day.             |
|              | 16-30       | I am an artist.             |
| <b>DEC</b>   | 01-15       | National Flag.              |
|              | 16-31       | Christmas & New Year.       |
| <b>JAN</b>   | 01-15       | My holiday destinations.    |
|              | 16-31       | SFS School.                 |
| <b>FEB</b>   | 01-15       | Parents.                    |
|              | 16-28       | Our Freedom fighters.       |
| <b>MAR</b>   | 01-15       | My best friend.             |
|              | 16-31       | Computer.                   |

**PIN BOARD THEMES CL. III-V**

| <b>Month</b> | <b>Date</b> | <b>Themes</b>                          |
|--------------|-------------|----------------------------------------|
| <b>APRIL</b> | 01-15       | Health and hygiene.                    |
|              | 16-30       | World Heritage.                        |
| <b>MAY</b>   | 01-15       | International Nurse Day.               |
|              | 15-31       | Uses of computer in our daily life.    |
| <b>JUNE</b>  | 01-15       | Environmental Pollution.               |
|              | 16-30       | Nature our mother.                     |
| <b>JULY</b>  | 01-15       | Rongali Bihu.                          |
|              | 16-31       | 7 wonders of the world.                |
| <b>AUG</b>   | 01-15       | Independence Day.                      |
|              | 16-31       | Great lines from literature.           |
| <b>SEPT</b>  | 01-15       | Cleanliness and safety rules.          |
|              | 16-30       | Bharat Mata (our country).             |
| <b>OCT</b>   | 01-15       | Girl Child.                            |
|              | 16-31       | Durga Puja.                            |
| <b>NOV</b>   | 01-15       | Different types of crafts.             |
|              | 16-30       | Swacha Bharat.                         |
| <b>DEC</b>   | 01-15       | Be thankful.                           |
|              | 16-31       | Christmas                              |
| <b>JAN</b>   | 01-15       | Heroes of Assam.                       |
|              | 16-31       | St. Francis de Sales School.           |
| <b>FEB</b>   | 01-15       | Importance of Education.               |
|              | 16-28       | People who help us.                    |
| <b>MAR</b>   | 01-15       | Our Universe.                          |
|              | 16-31       | A Peaceful world-the need of the hour. |

**PIN BOARD THEMES CL. VI-VIII**

| <b>Month</b> | <b>Date</b> | <b>Themes</b>                         |
|--------------|-------------|---------------------------------------|
| <b>APRIL</b> | 01-15       | Bihu: the regional festival of Assam. |
|              | 16-30       | Earth Day.                            |
| <b>MAY</b>   | 01-15       | Revolt of 1857.                       |
|              | 15-31       | Culture and tradition of India.       |
| <b>JUNE</b>  | 01-15       | Globalization.                        |
|              | 16-30       | Historical monuments of Assam.        |
| <b>JULY</b>  | 01-15       | Media and communication.              |
|              | 16-31       | Child rights.                         |
| <b>AUG</b>   | 01-15       | Constitutional rights.                |
|              | 16-31       | Peace and security.                   |
| <b>SEPT</b>  | 01-15       | I am an artist.                       |
|              | 16-30       | Natural disaster.                     |
| <b>OCT</b>   | 01-15       | Great Indian poets.                   |
|              | 16-31       | Fighters of India.                    |
| <b>NOV</b>   | 01-15       | Nirmal Ganga.                         |
|              | 16-30       | Great lines from literature.          |
| <b>DEC</b>   | 01-15       | Joy of Winter.                        |
|              | 16-31       | Gender equality.                      |
| <b>JAN</b>   | 01-15       | Hindi Diwas.                          |
|              | 16-31       | SFS School.                           |
| <b>FEB</b>   | 01-15       | Girl child.                           |
|              | 16-28       | Travelling-A part of education.       |
| <b>MAR</b>   | 01-15       | Pollution (water, soil, air & noise). |
|              | 16-31       | Late politicians of India.            |

**PIN BOARD THEMES CL. IX-XII**

| <b>Month</b> | <b>Date</b> | <b>Themes</b>                          |
|--------------|-------------|----------------------------------------|
| <b>APRIL</b> | 01-15       | Monuments of Assam.                    |
|              | 16-30       | Women & Politics.                      |
| <b>MAY</b>   | 01-15       | Literature.                            |
|              | 15-31       | Ancient History of India.              |
| <b>JUNE</b>  | 01-15       | Robotic Surgery.                       |
|              | 16-30       | Go Green.                              |
| <b>JULY</b>  | 01-15       | Environmental science.                 |
|              | 16-31       | Holiday destinations of India/world    |
| <b>AUG</b>   | 01-15       | Human trafficking.                     |
|              | 16-31       | Secularism.                            |
| <b>SEPT</b>  | 01-15       | I am an artist.                        |
|              | 16-30       | Miracle of Medical science.            |
| <b>OCT</b>   | 01-15       | Non-Violence.                          |
|              | 16-31       | Mathematical application in real life. |
| <b>NOV</b>   | 01-15       | E-commerce.                            |
|              | 16-30       | Current affairs.                       |
| <b>DEC</b>   | 01-15       | Hornbill Festival.                     |
|              | 16-31       | Christmas.                             |
| <b>JAN</b>   | 01-15       | Save girl child.                       |
|              | 16-31       | Martyrs Day.                           |
| <b>FEB</b>   | 01-15       | Unity in diversity.                    |
|              | 16-28       | Smart city and Digital India.          |
| <b>MAR</b>   | 01-15       | Stages of life.                        |
|              | 16-31       | Importance of teamwork.                |

## **Extempore Speech Topics :**

Class : V-VIII

1. Market.
2. A funny incident.
3. An unforgettable trip.
4. Animal Poaching.
5. My Best friend.
6. What I dream to be.
7. A memorable day in my life.
8. Your favourite pass-time.
9. Internet.
10. My favourite book.
11. Global warming.
12. A trip to remember.
13. Water conservation.
14. Our parents.
15. My favourite sport.
16. Our school.
17. Modern education system.
18. Home town.
19. Friendship.
20. Haste makes waste.

## **Class IX-XII**

1. Technology.
2. Politics.
3. Positive attitude.
4. Child labour.
5. Population explosion.
6. Brain Drain.
7. Newspaper reading as a habit.
8. Fear of the unexpected.
9. A stich in time saves nine.
10. How to achieve your dreams.
11. Inflation good or bad?
12. Foreign channels are a threat to our culture.
13. My life my rule.

14. Important ance of execution and planning.
15. All work and no play make Jack a dull boy.
16. What according to you is a greatest gift of God?
17. Both inferiority and superiority complex are bad.
18. Women are better managers.
19. Saving mother earth is our responsibility.

### **Object Description Topics:**

Class: I-IV

1. Apple/Any fruit.
2. Watch.
3. Roses/Any flower.
4. Tajmahal.
5. Mahatma Gandhi.
6. Map of India.
7. Plants.
8. National Flag.
9. My teacher.
10. Globe.
11. Mobile.
12. My parents.
13. My School

### **Other Topics for Debate**

1. All students should have an after school job.
2. Abortion should be legal.
3. Homework should be banned.
4. Schools should block youtube.
5. Students should be held legally responsible for bullying in school.
6. Democracy is the best form of government.
7. Death penalty should be abolished.
8. Demonitization is good for Indian Economy.
9. The driving age should be raised.
10. Performance enhancing drugs should be allowed in sports.



**PARENTS TEACHER INTERACTION**

| <b>Date</b> | Matters Discussed | Signature of the Teacher |
|-------------|-------------------|--------------------------|
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |
|             |                   |                          |

## PRIOR LEAVE

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Prior Leave      |    | Reason | Signature                                          |
|---------------------------|----|--------|----------------------------------------------------|
| From                      | To |        |                                                    |
|                           |    |        | Signature of Parent                                |
|                           |    |        | Signature of Class Teacher                         |
| No. of days Seeking leave |    |        | Signature of Principal/Vice Principal/Co-ordinator |
|                           |    |        |                                                    |
|                           |    |        | Signature of Parent                                |
|                           |    |        | Signature of Class Teacher                         |
| No. of days Seeking leave |    |        | Signature of Principal/Vice Principal/Co-ordinator |
|                           |    |        |                                                    |
|                           |    |        | Signature of Parent                                |
|                           |    |        | Signature of Class Teacher                         |
| No. of days Seeking leave |    |        | Signature of Principal/Vice Principal/Co-ordinator |
|                           |    |        |                                                    |

## PRIOR LEAVE

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Prior Leave      |    | Reason | Signature                                          |
|---------------------------|----|--------|----------------------------------------------------|
| From                      | To |        |                                                    |
|                           |    |        | Signature of Parent                                |
|                           |    |        | Signature of Class Teacher                         |
| No. of days Seeking leave |    |        | Signature of Principal/Vice Principal/Co-ordinator |
|                           |    |        |                                                    |
|                           |    |        | Signature of Parent                                |
|                           |    |        | Signature of Class Teacher                         |
| No. of days Seeking leave |    |        | Signature of Principal/Vice Principal/Co-ordinator |
|                           |    |        |                                                    |
|                           |    |        | Signature of Parent                                |
|                           |    |        | Signature of Class Teacher                         |
| No. of days Seeking leave |    |        | Signature of Principal/Vice Principal/Co-ordinator |
|                           |    |        |                                                    |

# LEAVE DURING SCHOOL HOURS

(While leaving the school due to illness)

Name .....

Class ..... Sec..... Roll. No. ....

| Date & Time                                                                                                                                                                                                                                                                                                               | Reason                  | Signature |                         |  |  |  |  |                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------|-------------------------|--|--|--|--|---------------------|
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> <tr> <td colspan="2" style="text-align: center;">Sign. of Nurse Incharge</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> </table> |                         |           | Sign. of Nurse Incharge |  |  |  |  | Signature of Parent |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           | Sign. of Nurse Incharge |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
| Signature of Class Teacher                                                                                                                                                                                                                                                                                                |                         |           |                         |  |  |  |  |                     |
| Signature of Principal/Vice Principal/Co-ordinator                                                                                                                                                                                                                                                                        |                         |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
| Date & Time                                                                                                                                                                                                                                                                                                               | Reason                  | Signature |                         |  |  |  |  |                     |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> <tr> <td colspan="2" style="text-align: center;">Sign. of Nurse Incharge</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> </table> |                         |           | Sign. of Nurse Incharge |  |  |  |  | Signature of Parent |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           | Sign. of Nurse Incharge |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
| Signature of Class Teacher                                                                                                                                                                                                                                                                                                |                         |           |                         |  |  |  |  |                     |
| Signature of Principal/Vice Principal/Co-ordinator                                                                                                                                                                                                                                                                        |                         |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
| Date & Time                                                                                                                                                                                                                                                                                                               | Reason                  | Signature |                         |  |  |  |  |                     |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> <tr> <td colspan="2" style="text-align: center;">Sign. of Nurse Incharge</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> </table> |                         |           | Sign. of Nurse Incharge |  |  |  |  | Signature of Parent |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           | Sign. of Nurse Incharge |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |
| Signature of Class Teacher                                                                                                                                                                                                                                                                                                |                         |           |                         |  |  |  |  |                     |
| Signature of Principal/Vice Principal/Co-ordinator                                                                                                                                                                                                                                                                        |                         |           |                         |  |  |  |  |                     |
|                                                                                                                                                                                                                                                                                                                           |                         |           |                         |  |  |  |  |                     |

## ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Absent             |    | Reason in Brief from Parents | Signatures                                         |
|-----------------------------|----|------------------------------|----------------------------------------------------|
| From                        | To |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
| From                        | To |                              | Signature of Parent                                |
|                             |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
| From                        | To |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |

## ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Absent             |    | Reason in Brief from Parents | Signatures                                         |
|-----------------------------|----|------------------------------|----------------------------------------------------|
| From                        | To |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
| From                        | To |                              | Signature of Parent                                |
|                             |    |                              | Signature of Class Teacher                         |
| No. of days Absent          |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
| Total No. of days till date |    |                              |                                                    |
| From                        | To |                              | Signature of Parent                                |
|                             |    |                              | Signature of Class Teacher                         |
| No. of days Absent          |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
| Total No. of days till date |    |                              |                                                    |

## ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Absent             |    | Reason in Brief from Parents | Signatures                                         |
|-----------------------------|----|------------------------------|----------------------------------------------------|
| From                        | To |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |

## ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Absent             |    | Reason in Brief from Parents | Signatures                                         |
|-----------------------------|----|------------------------------|----------------------------------------------------|
| From                        | To |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |



## ABSENT FROM SCHOOL

Name .....

Class ..... Sec..... Roll. No. ....

| Dates of Absent             |    | Reason in Brief from Parents | Signatures                                         |
|-----------------------------|----|------------------------------|----------------------------------------------------|
| From                        | To |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |
|                             |    |                              | Signature of Parent                                |
| No. of days Absent          |    |                              | Signature of Class Teacher                         |
| Total No. of days till date |    |                              | Signature of Principal/Vice Principal/Co-ordinator |
|                             |    |                              |                                                    |

## ATTENDANCE RECORD - 20.....

(To be filled in by the Class Teacher)

Name .....

Class .....Sec.....Roll. No.....

| Date      | Total Class Days | No. of Days Absent | Signature of Class Teacher | Signature of Parent/ Guardian |
|-----------|------------------|--------------------|----------------------------|-------------------------------|
| April     |                  |                    |                            |                               |
| May       |                  |                    |                            |                               |
| June      |                  |                    |                            |                               |
| July      |                  |                    |                            |                               |
| August    |                  |                    |                            |                               |
| September |                  |                    |                            |                               |
| October   |                  |                    |                            |                               |
| November  |                  |                    |                            |                               |
| December  |                  |                    |                            |                               |
| January   |                  |                    |                            |                               |
| February  |                  |                    |                            |                               |
| March     |                  |                    |                            |                               |

- N.B:** 1. Parents are requested to follow up this record and see to the regular attendance of their child.  
2. To be filled in by the Class Teacher every month

## EXAMINATION RECORDS : (CLASS XI TO XII)

| Subjects         | UT-1 | Signature of Sub. Teacher | UT-2 | Signature of Sub. Teacher | HY | Signature of Sub. Teacher |
|------------------|------|---------------------------|------|---------------------------|----|---------------------------|
| English          |      |                           |      |                           |    |                           |
| Chemistry        |      |                           |      |                           |    |                           |
| Physics          |      |                           |      |                           |    |                           |
| Biology          |      |                           |      |                           |    |                           |
| Com.Sc.          |      |                           |      |                           |    |                           |
| Maths            |      |                           |      |                           |    |                           |
| Accountancy      |      |                           |      |                           |    |                           |
| B.St.            |      |                           |      |                           |    |                           |
| Economics        |      |                           |      |                           |    |                           |
| PHE              |      |                           |      |                           |    |                           |
| Geography        |      |                           |      |                           |    |                           |
| Psychology       |      |                           |      |                           |    |                           |
| Hist.            |      |                           |      |                           |    |                           |
| P. Sc            |      |                           |      |                           |    |                           |
| Entrepreneurship |      |                           |      |                           |    |                           |
| Sociology        |      |                           |      |                           |    |                           |

**Note :** After each exam the subject teachers are required to fill these columns.

## EXAMINATION RECORDS : (CLASS XI TO XII)

| Subjects         | UT-3 | Signature of Sub. Teacher | UT-4 | Signature of Sub. Teacher | ET | Signature of Sub. Teacher |
|------------------|------|---------------------------|------|---------------------------|----|---------------------------|
| English          |      |                           |      |                           |    |                           |
| Chemistry        |      |                           |      |                           |    |                           |
| Physics          |      |                           |      |                           |    |                           |
| Biology          |      |                           |      |                           |    |                           |
| Com.Sc.          |      |                           |      |                           |    |                           |
| Maths            |      |                           |      |                           |    |                           |
| Accountancy      |      |                           |      |                           |    |                           |
| B.St.            |      |                           |      |                           |    |                           |
| Economics        |      |                           |      |                           |    |                           |
| PHE              |      |                           |      |                           |    |                           |
| Geography        |      |                           |      |                           |    |                           |
| Psychology       |      |                           |      |                           |    |                           |
| Hist.            |      |                           |      |                           |    |                           |
| P. Sc            |      |                           |      |                           |    |                           |
| Entrepreneurship |      |                           |      |                           |    |                           |
| Sociology        |      |                           |      |                           |    |                           |

**Note :** After each exam the subject teachers are required to fill these columns.

## EXAMINATION RECORDS : (CLASS TO X)

| Subjects   | UT-1 | Signature of Sub. Teacher | UT-2 | Signature of Sub. Teacher | HY | Signature of Sub. Teacher |
|------------|------|---------------------------|------|---------------------------|----|---------------------------|
| English I  |      |                           |      |                           |    |                           |
| English II |      |                           |      |                           |    |                           |
| Maths      |      |                           |      |                           |    |                           |
| Hindi      |      |                           |      |                           |    |                           |
| Science    |      |                           |      |                           |    |                           |
| Com.Sc.    |      |                           |      |                           |    |                           |
| G.K        |      |                           |      |                           |    |                           |
| Assamese   |      |                           |      |                           |    |                           |
| Social.Sc. |      |                           |      |                           |    |                           |
| M.Sc.      |      |                           |      |                           |    |                           |
|            |      |                           |      |                           |    |                           |

Note : After each exam the subject teachers are required to fill these columns.

## EXAMINATION RECORDS : (CLASS TO X)

| Subjects   | UT-3 | Signature of Sub. Teacher | UT-4 | Signature of Sub. Teacher | ET | Signature of Sub. Teacher |
|------------|------|---------------------------|------|---------------------------|----|---------------------------|
| English I  |      |                           |      |                           |    |                           |
| English II |      |                           |      |                           |    |                           |
| Maths      |      |                           |      |                           |    |                           |
| Hindi      |      |                           |      |                           |    |                           |
| Science    |      |                           |      |                           |    |                           |
| Com.Sc.    |      |                           |      |                           |    |                           |
| G.K        |      |                           |      |                           |    |                           |
| Assamese   |      |                           |      |                           |    |                           |
| Social.Sc. |      |                           |      |                           |    |                           |
| M.Sc.      |      |                           |      |                           |    |                           |
|            |      |                           |      |                           |    |                           |
|            |      |                           |      |                           |    |                           |

Note : After each exam the subject teachers are required to fill these columns.

# SCHOOL DISCIPLINARY CHART

| Sl. No. | Date | Late Arrival/Diary/ ID/ Uniform/<br>improper hairstyle/ lack of study<br>material                                | Fine<br>Amount | Name of the<br>Teacher     |
|---------|------|------------------------------------------------------------------------------------------------------------------|----------------|----------------------------|
| 01      |      |                                                                                                                  | 1st Corection  |                            |
| 02      |      |                                                                                                                  | 2nd Corection  |                            |
| 03      |      |                                                                                                                  | -5             |                            |
|         |      |                                                                                                                  | -10            |                            |
| 04      |      |                                                                                                                  | Rs. 10         |                            |
| 05      |      |                                                                                                                  | Rs. 10         |                            |
| 06      |      |                                                                                                                  | Rs. 10         |                            |
| 07      |      |                                                                                                                  | Rs. 10         |                            |
| 08      |      |                                                                                                                  | Rs. 10         |                            |
| 09      |      |                                                                                                                  | Rs.10          |                            |
| 10      |      |                                                                                                                  | Rs. 10         |                            |
|         |      | <b>Warning.</b> Student has to be send to the<br>VP and minus 20 is given along with<br>the warning in the diary |                | Signature of<br>the Parent |
| 11      |      |                                                                                                                  | Rs. 15         |                            |
| 12      |      |                                                                                                                  | Rs. 15         |                            |
| 13      |      |                                                                                                                  | Rs. 15         |                            |
| 14      |      |                                                                                                                  | Rs. 15         |                            |
| 15      |      |                                                                                                                  | Rs. 15         |                            |
|         |      | <b>Warning.</b> Student has to be send to the<br>VP and minus 40 is given along with<br>the warning in the diary | Rs. 20         | Signature of<br>the Parent |
| 16      |      |                                                                                                                  | Rs. 20         |                            |
| 17      |      |                                                                                                                  | Rs. 20         |                            |
| 18      |      |                                                                                                                  | Rs. 20         |                            |
| 19      |      |                                                                                                                  | Rs. 20         |                            |
| 20      |      |                                                                                                                  | Rs. 25         |                            |
|         |      | The Student will not be allowed<br>to continue in the school again                                               |                | Signature of<br>the Parent |

**Incomplete Uniform & material :** No school Diary, ID, proper shirt, pant, skirt, tie, shoe, sock, ribbon, text books, copy, pen pencil, eraser, unclean, uniform, long hair, boys wearing ear-rings, tattoos on hand etc.









## CLASS TEACHER'S REMARKS

Name .....

Class .....Sec.....Roll. No.....

| <b>Month<br/>&amp;<br/>Date</b>                                                             | <b>Remarks by CT</b><br><small>(Parents/Guardians should affix their signature to the notes from teacher to show that they have read them)</small> | <b>Guardian's/<br/>Parent's Sign</b> |
|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| <b>APR - JUN</b>                                                                            |                                                                                                                                                    |                                      |
| Sign. of C.T. <span style="margin-left: 150px;">Sign. of Co-ordinator/ Principal/ VP</span> |                                                                                                                                                    |                                      |
| <b>JUL - SEP</b>                                                                            |                                                                                                                                                    |                                      |
| Sign. of C.T. <span style="margin-left: 150px;">Sign. of Co-ordinator/ Principal/ VP</span> |                                                                                                                                                    |                                      |

## CLASS TEACHER'S REMARKS

Name .....

Class .....Sec.....Roll. No.....

| <b>Month<br/>&amp;<br/>Date</b>                                                             | <b>Remarks by CT</b><br><small>(Parents/Guardians should affix their signature to the notes from teacher to show that they have read them)</small> | <b>Guardian's/<br/>Parent's Sign</b> |
|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| <b>OCT - DEC</b>                                                                            |                                                                                                                                                    |                                      |
| Sign. of C.T. <span style="margin-left: 150px;">Sign. of Co-ordinator/ Principal/ VP</span> |                                                                                                                                                    |                                      |
| <b>JAN - MAR</b>                                                                            |                                                                                                                                                    |                                      |
| Sign. of C.T. <span style="margin-left: 150px;">Sign. of Co-ordinator/ Principal/ VP</span> |                                                                                                                                                    |                                      |

## COMMUNICATION FROM THE SCHOOL

Name .....

Class ..... Sec ..... Roll. No.....

| Date | Remarks with signature | Signature of Parents/Guardian |
|------|------------------------|-------------------------------|
|      |                        |                               |
|      |                        |                               |
|      |                        |                               |

## COMMUNICATION FROM THE SCHOOL

Name .....

Class ..... Sec ..... Roll. No.....

| Date | Remarks with signature | Signature of Parents/Guardian |
|------|------------------------|-------------------------------|
|      |                        |                               |
|      |                        |                               |
|      |                        |                               |

## NOTES FROM PARENT'S / GUARDIAN'S

Name .....

Class ..... Sec ..... Roll. No.....

| Date | Informations / Request / Notes by Parent/ Guardian with the Signature | Signature of Parent/ Guardian |
|------|-----------------------------------------------------------------------|-------------------------------|
|      |                                                                       |                               |
|      |                                                                       |                               |
|      |                                                                       |                               |





## BOOKS I HAVE READ

Name .....

Class .....Sec.....Roll. No.....

| Date of issue | Title | Date of Return | Sign.of Librarian |
|---------------|-------|----------------|-------------------|
|               |       |                |                   |
|               |       |                |                   |
|               |       |                |                   |
|               |       |                |                   |
|               |       |                |                   |
|               |       |                |                   |
|               |       |                |                   |











# STAR AWARDS

1. The school gives the following star awards conducted by the school. The star awards are given in the following category wise;

Category I - Cl. I & II      Category 2 - Cl. III-V  
Category 3 - Cl. VI-VIII      Category 4 - Cl. IX-XII

2. **Star students.** After HY and ET- the star students from each category will be selected based on the following criteria.
  - a. 500 and above plus points. b.No minus points. c.100% attendance.
  - b. An aggregate mark of 90% and above in HY & ET respectively.
  - c. When all these 5 criteria are met the student with highest overall percentage is chosen from each category as the Super Star student.
  - d. This award is given twice a year after HY & ET.
3. Best Artist of the year.
4. Best Assamese Essayist of the year.
5. Best Assamese Calligraphist of the year
6. Best Hindi Essayist of the year.
7. Best Hindi calligraphist of the year.
8. Best English Essayist of the year 2016.
9. Best English calligraphist of the year.

10. Best debater of the year.
11. Best quizzee of the year.
12. Best speaker of the year.
13. Best Story teller of the year.
14. Best dancer of the year.
15. Best singer of the year.
16. Best actor of the year.
17. Best sports girl of the year.
18. Best sports boy of the year.
19. Best class magazine of the year- Trophy for the class.
- 20. Best Science Exhibit of the year-** Individual medals and Certificates for the winning students.

These competition are done once a year. Medals and certificates are given to first, second and 3<sup>rd</sup> prize winners. Only the champions of the individual event are given trophy.

**21. Star Assembly:**

1. A good assembly in the morning is food for the soul.
2. It's an occasion to pray together and experience togetherness and oneness as members of the same family and we seek God's blessings throughout the course of the day.
3. Star Assembly is conducted by each sections in category wise- Cl. 1-2, Cl. 3-5, cl. 6-8 and cl. 9-12.
4. It's an occasion to show the talents as well the discipline and unity of each class.



5. The order of the star assembly is the following.
6.
  - a. Introduction by anchor.
  - b. Prayer song.
  - c. Pledge.
  - d. News Reading.
  - e. Speech.
  - f. Special programme/Cultural Dance/Group Song.
  - g. Welcome Board- Thought, Word and Quote for the day.
- All these activities are evaluated by the star assembly committee and prizes are awarded category wise.
- No same student shall appear for any of the above events for a second time in a year except for the special events.
- Special programme shall always be a group activity including not less than 6 students.
22. **Star Class:** Based on the evaluation of the discipline committee in the morning and each subject teacher in the class, at the end of the month the star class shall be chosen. The winning class shall be given trophy and star point cheques.

## **GENERAL RULES OF PERSONAL POINTS ADDITION AND DELETION (PPA/PPD)**

1. Personal point addition and deletion is developed solely to motivate the students to perform better as well as to deter them from demotivating activities.
2. If a student gets +500 or more points in a semester, then he/she will get +5 marks for each subject in UT. Such students will also be given a MERIT CERTIFICATE at the end of each semester, provided the student does not get any minus points at the end of each semester.
3. If a student gets +400 to 499 in a semester, he/she will get 4 marks for each subject in UT.
4. If a student gets +300 to 399 in a semester, he / she will get 3 marks for each subject in UT.
5. If a student gets +200 to 299 in a semester, he/she will get 2 marks for each subject in UT.
6. If a student gets +100 to 199 in a semester, he/she will get 1 mark for each subject in UT.
7. If a student gets less than +100 in a semester, he/she will receive no mark.

### **HOW PPA & PPD WORK IN STUDENTS ACADEMIC PERFORMANCE REPORT**

8. Plus and minus point shall be balanced twice, i.e. before SHY and ET, and the minus points will be deducted from the plus points and the remaining plus points carries 5% of the Academic performance.
9. A student who gets Minus 50 need to call the parent/guardian and first written warning is given.
10. A student who gets minus 100 need to call their parent/guardian again and the second written warning is issued along with one day of suspension from the school.
11. If one gets minus 150, parents/guardian is called again and final warning is issued along with 2 days of suspension from the school. And such student shall take TC at the end of the academic year.

12. If a student gets 200 minus points, immediately shall be dismissed from the school.
13. For disciplinary matters, the minus points of Half Yearly and End Term will be calculated together and not semester wise.

### PERSONAL POINTS ADDITION SYSTEM

| CODE | PARTICULARS                                                                                                                                                                                                          | POINTS |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| A1   | Full attendance in a particular month                                                                                                                                                                                | +50    |
| A2   | If no negative remark on the discipline chart of the diary for each SEMESTER.                                                                                                                                        | +30    |
| A3   | For securing 27 and above in a subject for the Unit Tests (Mark will be awarded by the subject teacher)                                                                                                              | +10    |
| A4   | For any special appreciation Cheque issued from the school. (At the submission of the Certificates, Points shall be given by the Class Teacher)                                                                      | +10    |
| A5   | Best performance for Annual Sports, SFS fiesta, Inter-class Literary Competitions Final (At the submission of the Certificates Class Teachers will award points)                                                     | +20    |
| A6   | Second Best performance for Annual Sports, Annual cultural Fest, Interclass Literary Competitions Final, Outside school Champ-ionships etc. (At the submission of the Certificates Class Teachers will award points) | +15    |
|      |                                                                                                                                                                                                                      |        |

|     |                                                                                                                                                                                                                             |     |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| A7  | Third Best performance for Annual Sports, Annual Cultural Fest, Interclass Literary Competitions Final, Outside school Championships etc. (At the submission of the Certificates to Class Teachers, Points shall be given). | +10 |
| A8  | Participation for events outside the school                                                                                                                                                                                 | +5  |
| A9  | Being 1st topper in the class for HY & ET.                                                                                                                                                                                  | +20 |
| A10 | Being 2nd topper in the class for HY & ET.                                                                                                                                                                                  | +15 |
| A11 | Being 3rd topper in the class for HY & ET.                                                                                                                                                                                  | +10 |
| A12 | Full attendance in one semester.                                                                                                                                                                                            | +30 |
| A13 | For being a member of School Band, Scout and Guides and NCC.<br>(once a Semester, the teacher in-charge will give the mark at the end of each semesters)                                                                    | +40 |
| A14 | For being a member of Child Rights, Science, Debate, Quiz, Basketball, Football, Cricket, table tennis and Volleyball Clubs. The mark will be awarded by the teacher in charge or coaches at the end of each semesters.     | +20 |
| A15 | Class captain, vice captain, school captains, head boy and head girl (once in each Semester-points awarded by the class teachers.)                                                                                          | +20 |
| A16 | Cleanliness of school Text and Note Books- in each semester awarded by the class teacher-at the end of the semester. (CT can give between +5 to +20)                                                                        | +20 |
| A17 | For winning Star Class, Star Assembly, Class Magazine and Exhibition- (for all the students of the class)                                                                                                                   | +10 |
| A18 | For being star student                                                                                                                                                                                                      | +20 |

|      |                                                                                                                     |     |
|------|---------------------------------------------------------------------------------------------------------------------|-----|
| A 19 | Reading Library Books and submitting the Summary to the Class teacher, not less than 2 pages (A4 sheet).(500 words) | +10 |
|------|---------------------------------------------------------------------------------------------------------------------|-----|

### PERSONAL POINTS DELETION SYSTEM

| CODE | PARTICULARS                                                                                                                                                                                                | POINTS |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| M1   | Absence from the school(Exception is given to the following cases only:<br>A: for the death of immediate family members.<br>B: major sickness and hospital admittance- at producing medical certificates.) | -5     |
| M2   | Creating noise or disorder during class hours/assembly/cultural festivals/ shifting classrooms/in the absence of teacher in the classroom etc.                                                             | -5     |
| M3   | Not having the full school uniform / inappropriate wearing of the uniform/not bringing study materials and other school related requirements.                                                              | -5     |
| M4   | Home work not done                                                                                                                                                                                         | -10    |
| M5   | Breaking the rule of language                                                                                                                                                                              | -10    |
| M6   | Indecent language or behavior by a student                                                                                                                                                                 | -10    |
| M7   | Bringing/having unwanted books,materials, mobiles or any other objects/ tobacco related products etc.- (Fine and Disciplinary measures shall be imposed along)                                             | -20    |
| M8   | Misbehavior in the examination hall/ tampering marks, cheating etc.                                                                                                                                        | -20    |
| M9   | Any act of disobedience in public                                                                                                                                                                          | -20    |

|     |                                                                                                      |     |
|-----|------------------------------------------------------------------------------------------------------|-----|
| M10 | Damaging the property of the school or of other students.(Adequate fine shall be imposed along)      | -20 |
| M11 | Physical harm to others and ragging behaviors.                                                       | -20 |
| M12 | Parents/guardians not reporting to the school when called for                                        | -20 |
| M13 | School diary torn or misplaced (should get new diary issuing form from CT and apply to the principal | -30 |

**NOTE: Before the end of each semester we select one STAR STUDNET on the basis of 500 or more plus points, no minus points,100% attendance and 90%or above in aggregate academic performance.**

### CO- SCHOLASTIC AREAS - 1<sup>st</sup> Term

|            |                                                                                                                                                                                                            |                                                                                                                 |       |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------|
| Sl. No     | Grade Points: A - 5, B - 4, C - 3, D - 2                                                                                                                                                                   | Class teacher will give a score for the life skills based on their assessment in each semester. (SCORE OUT OF 5 |       |
| <b>2 A</b> | <b>Life Skill</b>                                                                                                                                                                                          | Score out of 5                                                                                                  | Grade |
| i)         | <b>Thinking skill:</b> Knows the strength and weaknesses, way of dealing with people, events and things, collects relevant information from reliable sources etc.                                          |                                                                                                                 |       |
| ii)        | <b>Social skill:</b> Helps classmates in case of difficulties in academic and personal issues, seeks feedback from teachers and peers for self improvement, actively listens and pays attention to others. |                                                                                                                 |       |
| iii)       | <b>Emotional skill:</b> Believes in self confidence, manages scholastic, co-scholastics and personal challenges and seeks help from teacher and classmates in difficult situations.                        |                                                                                                                 |       |
| <b>2 B</b> | <b>Work Education:</b> Has a collaborative approach towards the process of learning, is innovative in ideas, demonstrate a positive attitude, has clear understanding of output to be generated.           |                                                                                                                 |       |

|            |                                                                                                                                                                                                                                                                   |  |  |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| <b>2 C</b> | <b>Visual &amp; Performing Arts</b> : Takes an innovative and creative approach, shows aesthetic sensibilities, correlates with real life, shows willingness to experiment with different art modes/mediums etc.                                                  |  |  |
| <b>2 D</b> | <b>a. Attitude</b>                                                                                                                                                                                                                                                |  |  |
| i)         | <b>Attitudes towards teachers</b> : Shows respect, courtesy, honesty and sincerity and is helpful towards teachers.                                                                                                                                               |  |  |
| ii)        | <b>Attitude towards school mates</b> : Is friendly and respectful to classmates, treats everyone equally, express and respects ideas and opinions in group and does not bully others.                                                                             |  |  |
| iii)       | <b>Attitude towards school programmes &amp; environment</b> : Participates willingly in the school programmes, concerned towards environment, actively participates in environmental issues and tries to keep the school and premises clean and tidy.             |  |  |
| <b>2 D</b> | <b>b. Values System</b>                                                                                                                                                                                                                                           |  |  |
| i)         | <b>Values</b> : To abide by the constitution, respect its ideals, the National Flag, National Anthem, follow the noble ideals which inspired freedom struggle etc.                                                                                                |  |  |
| <b>3 A</b> | <b>Literary and creative skills</b> : Participates in literary events like debate, quiz, public speaking, reads books and has awareness in the field of science and literature. Displays originality of ideas and opinion.                                        |  |  |
| i)         |                                                                                                                                                                                                                                                                   |  |  |
| ii)        | <b>Scientific skills</b> : Display good observation skill, experimental skills, make use of technology, is curious to science and related articles and literature.                                                                                                |  |  |
|            | <b>b. Health &amp; Physical Education</b>                                                                                                                                                                                                                         |  |  |
| i)         | Demonstrate physical fitness, agility, flexibility of the body, sportsman spirit, Displays courage and determination, follows rules and safety norms of games, organizes and provides leadership, takes initiative and interest in physical education & wellness. |  |  |
|            | <b>Total</b>                                                                                                                                                                                                                                                      |  |  |

**LITERARY ACTIVITIES - 1<sup>st</sup> Term  
(Class Room)**

| SL. NO.                     | EVENT                  | Class | Time         | Organizer and Mark Giver | Plus Points (out of 10) |
|-----------------------------|------------------------|-------|--------------|--------------------------|-------------------------|
| 1.                          | Morning speech -1      | I-XII | Morning      | CT                       |                         |
| 2.                          | Morning speech -2      | I-XII | Morning      | CT                       |                         |
| <b>LA PERIOD ACTIVITIES</b> |                        |       |              |                          |                         |
| 03                          | a. Story Telling       | HV    | 4 LA Period  |                          |                         |
|                             | b. Solo Singing        |       |              |                          |                         |
|                             | c. Character Depiction |       |              |                          |                         |
|                             | Extempore Speech       | V-XII | 4 LA Periods | CT                       |                         |
| 04                          | Prepared Speech        | I-XII | 4 LA Periods | CT                       |                         |
| 05                          | Quiz                   | I-XII | 3 LA Periods | CT                       |                         |
| <b>Total</b>                |                        |       |              |                          |                         |

**Abbreviation:** HY - Half Yearly, ET - End Term,

CT- Class Teacher, C.H - Conference Hall,

L.C - Literary Committee

Instructional Days - Class Days

Working Days - Working day for the Staff.







## PERSONAL POINTS ADDITION AND DELETION CHART 1st Term

Name :

Class:            Sec :            Roll No. :

| DATE                                  | CODE | POINTS | AWARDED BY<br>(Name of the teacher) | PLUS<br>POINTS | MINUS<br>POINTS |
|---------------------------------------|------|--------|-------------------------------------|----------------|-----------------|
|                                       |      |        |                                     |                |                 |
|                                       |      |        |                                     |                |                 |
|                                       |      |        |                                     |                |                 |
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|                                       |      |        |                                     |                |                 |
|                                       |      |        |                                     |                |                 |
|                                       |      |        |                                     |                |                 |
|                                       |      |        |                                     |                |                 |
| TOTAL SCORE FOR LIFE SKILLS           |      |        |                                     |                |                 |
| TOTAL POINTS FROM LA ACTIVITIES       |      |        |                                     |                |                 |
| TOTAL FOR THE SEMESTER                |      |        |                                     |                |                 |
| BALANCED GRAND TOTAL FOR THE SEMESTER |      |        |                                     |                |                 |

## CO- SCHOLASTIC AREAS –2<sup>nd</sup> Term

|            |                                                                                                                                                                                                                                                       |                                                                                                                  |       |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------|
| Sl.<br>No  | Grade Points: A - 5, B - 4, C - 3, D - 2                                                                                                                                                                                                              | Class teacher will give a score for the life skills based on their assessment in each semester. (SCORE OUT OF 5) |       |
| <b>2 A</b> | <b>Life Skills</b>                                                                                                                                                                                                                                    | Score out of 5                                                                                                   | Grade |
| i)         | <b>Thinking skill:</b> Knows the strength and weaknesses, way of dealing with people, events and things, collects relevant information from reliable sources etc.                                                                                     |                                                                                                                  |       |
| ii)        | <b>Social skill:</b> Helps classmates in case of difficulties in academic and personal issues, seeks feedback from teachers and peers for self improvement, actively listens and pays attention to others.                                            |                                                                                                                  |       |
| iii)       | <b>Emotional skill:</b> Believes in self confidence, manages scholastic, co-scholastics and personal challenges and seeks help from teacher and classmates in                                                                                         |                                                                                                                  |       |
| <b>2 B</b> | <b>Work Education :</b> Has a collaborative approach towards the process of learning, is innovative in ideas, demonstrate a positive attitude, has clear understanding of output to be generated.                                                     |                                                                                                                  |       |
| <b>2 C</b> | <b>Visual &amp; Performing Arts :</b> Takes an innovative and creative approach, shows aesthetic sensibilities, correlates with real life, shows willingness to experiment with different art modes/mediums etc.                                      |                                                                                                                  |       |
| <b>2 D</b> | <b>a. Attitude</b>                                                                                                                                                                                                                                    |                                                                                                                  |       |
| i)         | <b>Attitudes towards teachers :</b> Show respect, courtesy, honesty and sincerity and is helpful towards teachers.                                                                                                                                    |                                                                                                                  |       |
| ii)        | <b>Attitude towards school mates :</b> Is friendly and respectful to classmates, treats everyone equally, express and respects ideas and opinions in group and does not bully others.                                                                 |                                                                                                                  |       |
| iii)       | <b>Attitude towards school programmes &amp; environment :</b> Participates willingly in the school programmes, concerned towards environment, actively participates in environmental issues and tries to keep the school and premises clean and tidy. |                                                                                                                  |       |
| <b>2 D</b> | <b>b. Value System</b>                                                                                                                                                                                                                                |                                                                                                                  |       |
| i)         | <b>Values :</b> To abide by the constitution, respect its ideals, the National Flag, National Anthem, follow the noble ideals which inspired freedom struggle etc.                                                                                    |                                                                                                                  |       |

|            |            | Values                                                                                                                                                                                                                                                            |  |
|------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>3 A</b> | <b>i)</b>  | <b>a. Literary and creative skills :</b> Participates in literary events like debate, quiz, public speaking, reads books and has awareness in the field of science and literature. Displays originality of ideas and opinion.                                     |  |
|            | <b>ii)</b> | <b>Scientific skills :</b> Display good observation skill, experimental skills, make use of technology, is curious to science and related articles and literature.                                                                                                |  |
|            |            | <b>b. Health &amp; Physical Education</b>                                                                                                                                                                                                                         |  |
|            | <b>i)</b>  | Demonstrate physical fitness, agility, flexibility of the body, sportsman spirit, Displays courage and determination, follows rules and safety norms of games, organizes and provides leadership, takes initiative and interest in physical education & wellness. |  |
|            |            | <b>Total</b>                                                                                                                                                                                                                                                      |  |

**LITERARY ACTIVITIES - 2<sup>nd</sup>Term  
(Class Room)**

| SL. NO.                     | EVENT                  | Class | Time         | Organizer and Mark Giver | Plus Points (out of 10) |
|-----------------------------|------------------------|-------|--------------|--------------------------|-------------------------|
| 1.                          | Morning speech -1      | I-XII | Morning      | CT                       |                         |
| 2.                          | Morning speech -2      | I-XII | Morning      | CT                       |                         |
| <b>LA PERIOD ACTIVITIES</b> |                        |       |              |                          |                         |
| 03                          | a. Story Telling       | I-IV  | 4 LA Period  |                          |                         |
|                             | b. Solo Singing        |       |              |                          |                         |
|                             | c. Character Depiction |       |              |                          |                         |
|                             | d. Extempore Speech    | V-XII | 4 LA Periods | CT                       |                         |
| 04                          | Prepared Speech        | I-XII | 4 LA Periods | CT                       |                         |
| 05                          | Object Description     | I-IV  | 4 LA Periods | CT                       |                         |
|                             | Debate                 | V-XII | 3 LA Period  | CT                       |                         |
| Total                       |                        |       |              |                          |                         |









**TIME TABLE FROM MONDAY TO FRIDAY**

|            | 1                            | 2                      | 3                                 | 4                      | 5                                 | 6                      | 7                    |
|------------|------------------------------|------------------------|-----------------------------------|------------------------|-----------------------------------|------------------------|----------------------|
| <b>Day</b> | 50 m<br>8:35-<br>9:25        | 45 m<br>9:25-<br>10:10 | 45 m<br>10:20-<br>11:05           | 45m<br>11:05-<br>11:50 | 45 m<br>11:50-<br>12:35           | 45 m<br>12:55-<br>1:40 | 45 m<br>1:40<br>2:25 |
| <b>MON</b> |                              |                        |                                   |                        |                                   |                        |                      |
| <b>Tue</b> |                              |                        |                                   |                        |                                   |                        |                      |
| <b>WED</b> |                              |                        |                                   |                        |                                   |                        |                      |
| <b>THU</b> |                              |                        |                                   |                        |                                   |                        |                      |
| <b>FRI</b> |                              |                        |                                   |                        |                                   |                        |                      |
|            | Assembly 8:10-8:35 (25 min.) |                        | 1st Break 10:10 - 10:20 (10 min.) |                        | 2nd Break 12:35 - 12:55 (20 min.) |                        |                      |

*\*N.B: School Arrival Time : 8:00AM.*

**TIME TABLE FOR ZERO PERIOD-MONDAY TO FRIDAY**

|            | Zero Period                     | I                         | II                          | III                          | IV                           | V                            | VI                          | VII                          |
|------------|---------------------------------|---------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|-----------------------------|------------------------------|
| <b>Day</b> | 40 m<br>8:35-9:15<br>9:15       | 40 m<br>9:15-9:55<br>9:55 | 40 m<br>9:55-10:35<br>10:35 | 40 m<br>10:45-11:25<br>11:25 | 40 m<br>11:25-12:05<br>12:05 | 40 m<br>12:05-12:45<br>12:45 | 40 m<br>1:05-01:45<br>01:45 | 40 m<br>01:45-02:25<br>02:25 |
| <b>MON</b> | Assembly 8:10-8:35              |                           |                             |                              |                              |                              |                             |                              |
| <b>TUE</b> |                                 |                           |                             |                              |                              |                              |                             |                              |
| <b>WED</b> | 1st Break 10:35-10:45 (10 min.) |                           |                             |                              |                              |                              |                             |                              |
| <b>THU</b> |                                 |                           |                             |                              |                              |                              |                             |                              |
| <b>FRI</b> | 2nd Break 12:45-1:05 (20 min.)  |                           |                             |                              |                              |                              |                             |                              |
|            |                                 |                           |                             |                              |                              |                              |                             |                              |

\* N.B: School Arrival Time : 8:00AM.



# SATURDAY

## ZERO PERIOD FOR SATURDAY

| Zero Period | 1         | 2         | BREAK 9:50 - 10:00 (10 min.) |  |  | 3           | 4           | 5           |
|-------------|-----------|-----------|------------------------------|--|--|-------------|-------------|-------------|
| 35 min.     | 35 min.   | 35 min.   |                              |  |  | 35 min.     | 35 min.     | 35 min.     |
| 8:05-8:40   | 8:40-9:15 | 9:15-9:50 |                              |  |  | 10:00-10:35 | 10:35-11:10 | 11:10-11:45 |
|             |           |           |                              |  |  |             |             |             |
|             |           |           |                              |  |  |             |             |             |
|             |           |           |                              |  |  |             |             |             |
|             |           |           |                              |  |  |             |             |             |
|             |           |           |                              |  |  |             |             |             |

\*N.B: School Arrival Time : 8:00 AM.

**YEARLY CALENDAR 2016-17**  
**APRIL – 2017**

| <b>Date &amp; Day</b>               | <b>Events</b>             | <b>Details</b>                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Saturday                        | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 2 - Sunday                          | HOLIDAY                   | • JEE Exam                                                                                                                                                                                                                                                                                                                                                                                |
| 3 - Monday                          | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 4 - Tuesday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 5 - Wednesday                       | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 6 - Thursday                        | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 7 - Friday                          | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 8 - Saturday                        | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 9 - Sunday                          | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 10 - Monday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 11 - Tuesday                        | HOLIDAY                   | • Selection Test and Interview for Cl. XI from 8:30 am-2:30 pm.                                                                                                                                                                                                                                                                                                                           |
| 12 - Wednesday                      | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| 13 - Thursday                       | HOLIDAY                   | • Bohag Bihu                                                                                                                                                                                                                                                                                                                                                                              |
| 14 - Friday                         | HOLIDAY                   | • Bohag Bihu/Good Friday                                                                                                                                                                                                                                                                                                                                                                  |
| 15 - Saturday                       | HOLIDAY                   | • Bohag Bihu                                                                                                                                                                                                                                                                                                                                                                              |
| 16 - Sunday                         | HOLIDAY                   | • Bohag Bihu/Easter Sunday                                                                                                                                                                                                                                                                                                                                                                |
| 17 - Monday<br>Instructional Day    | Academic Event            | <ul style="list-style-type: none"> <li>• School Reopens.</li> <li>• Inauguration of the academic year.</li> <li>• Nomination of 4 candidates (2 boys and 2 girls) from Cl. II-XII as Class Captain and Vice Captain.</li> <li>• Nomination of School Captain and Vice Captain (Cl. IX), Head boy and Head girl (Cl.XII) respectively by the principal (two boys and two girls)</li> </ul> |
| 18 - Tuesday<br>Instructional Day   | Literary & Cultural Event | • LA Period-Assembly Planning & Practice.                                                                                                                                                                                                                                                                                                                                                 |
| 19 - Wednesday<br>Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>• Election of class captain and vice Captain through secret ballot.</li> <li>• Submission of written speech to the C. T.</li> </ul>                                                                                                                                                                                                                |
| 20 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                                                                                                           |
| 21 - Friday<br>Instructional Day    | Academic Event            | • Oath taking, badge distribution for School Captain, Vice Captain, Head Boy, Head Girl, class captains and vice captains.                                                                                                                                                                                                                                                                |
|                                     | Literary & Cultural Event | • LA Period-Assembly Practice.                                                                                                                                                                                                                                                                                                                                                            |
| 22 - Saturday                       | Co-Curricular Events      | • Band, NCC, Debate, Quiz, Scout and Guide, Quiz & Debate Club - from 11.50-1.30 PM.                                                                                                                                                                                                                                                                                                      |

|                                        |                           |                                                                                                                                                                                                                                                                                          |
|----------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Instructional Day                      | Academic Event            | <ul style="list-style-type: none"> <li>• Selection Test for Cl. XI from 11 am to 12 Noon and Interview for Non-SFS students from 12.noon to 2.30 pm.</li> </ul>                                                                                                                          |
| 23 - Sunday                            | HOLIDAY                   |                                                                                                                                                                                                                                                                                          |
| 24 - Monday<br>Instructional Day       | Academic Event            | <ul style="list-style-type: none"> <li>• Star Assembly begins.</li> <li>• Morning Class Speech begins from Roll No. 1</li> </ul>                                                                                                                                                         |
| 25 - Tuesday<br><br>Instructional day  | Literary & Cultural       | <ul style="list-style-type: none"> <li>• LA- Written School Quiz Competition for I-XII- LA Period brought forward.</li> </ul>                                                                                                                                                            |
| 26 - Wednesday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                                          |
| 27 - Thursday<br>Instructional Day     |                           | <ul style="list-style-type: none"> <li>• Tithi of Damodar Dev</li> </ul>                                                                                                                                                                                                                 |
| 28 - Friday<br><br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. IX-ABC: Quiz Competition (Conducted by L.C at C.H)</li> <li>• Cl. I-XII: Prepared Speech, conducted by C. T. (Refer to Assembly Themes)</li> </ul>                                                                                          |
|                                        | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. I (2:30 PM)</li> </ul>                                                                                                                                                                                                  |
| 29 - Saturday<br><br>Instructional Day | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50-1.30 PM.</li> </ul>                                                                                                                                                                       |
|                                        | Academic Event            | <ul style="list-style-type: none"> <li>• House Division &amp; Selection of House Captains.</li> <li>• Selection Test for Cl. XI from 11 am to 12 Noon and Interview for Non-SFS students from 12.15 to 2.30 pm.</li> <li>• Guest Lecture for Cl. IX-XI (12. Noon to 1:30 PM).</li> </ul> |
| 30 - Sunday                            | HOLIDAY                   |                                                                                                                                                                                                                                                                                          |
| Monthly Instructional Days = 12        |                           | Gross Instructional Days: 12                                                                                                                                                                                                                                                             |
| 118                                    |                           |                                                                                                                                                                                                                                                                                          |

## MAY – 2017

| Date & Day                         | Events                    | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Monday                         | Holiday                   | <ul style="list-style-type: none"> <li>• May Day</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• LA Period: Cl. IV- ABC: Quiz Competition (Conducted by Literary Committee at C. H)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                    | Sports Event              | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry</li> <li>1. Senior Boys Basketball - (Blue Vs Green)-Winners 1</li> <li>2. Junior Boys Football - (Blue Vs Green)-Winner 1</li> <li>3. Table Tennis (Girls) Double - Blue Vs Green-Winner 1</li> <li>Red Vs Yellow- Winner 2</li> </ul>                                                                                                                                                                                                                                                                                                                  |
| 3 - Wednesday<br>Instructional Day |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4 - Thursday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• Learning out together-Cl. IX</li> <li>• Parents Meeting for Cl. II (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• IX-ABC: Quiz Competition (Conducted by L. C)</li> <li>• LA Period-Cl. I-XII: Prepared Speech (Conducted by C.T)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. X (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 6 - Saturday<br>Working Day        | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 8:30 -1:30 PM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>• Selection Test for Cl. XI from 11 am to 12 Noon and Interview Non-SFS students from 12:15 to 2:30 pm.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 8 - Monday<br>Instructional Day    | General Event             | <ul style="list-style-type: none"> <li>• Class Begins for Cl. XI.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. IX (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• LA-Assamese Essay &amp; Calligraphy Competition for I-XII. Assembly time and LA period brought forward.</li> <li>Topics:                             <ul style="list-style-type: none"> <li>• Cl. II-III: My School, My home, Pet animal.</li> <li>• Cl. IV-V: National Flag, Flood, Newspaper.</li> <li>• Cl. VI-VIII: Bihu the festival of Assam , Life of a Great Man (Mahatma Gandhi, Mother Teresa, Srimanta Shankar Dev)</li> <li>• Cl. IX-XII: (Optional Hindi or Assamese) Effect of science in Daily life, Unemployment, Politics &amp; students.</li> </ul> </li> </ul> |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. VIII (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 10 - Wednesday                     | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Buddha Purnima.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 11 - Thursday                      | Academic Event            | <ul style="list-style-type: none"> <li>• Learning out together Cl. VII.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|                                      |                              |                                                                                                                                                                                                                                                                                                                                                                             |
|--------------------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                      |                              | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. VII (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                   |
| 12 - Friday<br>Instructional Day     | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• LA Period-Cl. I-XII: Prepared Speech (Conducted by C.T)</li> </ul>                                                                                                                                                                                                                                                                 |
| 13 - Saturday<br>Instructional Day   | Co-Curricular<br>Event       | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11-50 - 1.30 PM.</li> </ul>                                                                                                                                                                                                                                                        |
|                                      | Academic Event               | <ul style="list-style-type: none"> <li>• Parents-Teacher Interaction for all classes from 11.50 -1 pm.</li> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> </ul>                                                                                                                                                                                                |
| 14 - Sunday                          | HOLIDAY                      |                                                                                                                                                                                                                                                                                                                                                                             |
| 15 - Monday<br>Instructional Day     | Academic Event               | <ul style="list-style-type: none"> <li>• Learning out Together-Cl. VII.</li> </ul>                                                                                                                                                                                                                                                                                          |
| 16 - Tuesday<br>Instructional Day    | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• Class XII-A/C/S: Quiz Competition (Conducted by L. C).</li> <li>• Cl. I-XI: Prepared Speech-conducted by C. T)</li> </ul>                                                                                                                                                                                                          |
| 17 - Wednesday<br>Instructional Day  | Academic Event               | <ul style="list-style-type: none"> <li>• Learning out together-Cl. VI.</li> </ul>                                                                                                                                                                                                                                                                                           |
| 18 - Thursday<br>Instructional Day   | Academic Event               |                                                                                                                                                                                                                                                                                                                                                                             |
| 19 - Friday<br>Instructional Day     | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• Cl. II-ABC: Quiz Competition (Conducted by the L. C, 6 &amp; 7 Periods at C.H).</li> </ul>                                                                                                                                                                                                                                         |
| 20 -3rd Saturday<br>Holiday          |                              |                                                                                                                                                                                                                                                                                                                                                                             |
| 21 - Sunday                          | HOLIDAY                      |                                                                                                                                                                                                                                                                                                                                                                             |
| 22 - Monday<br>Instructional Day     |                              |                                                                                                                                                                                                                                                                                                                                                                             |
| 23 - Tuesday<br>Instructional Day    | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• Cl. V-XII: Debate Competition- Preliminary Round to select the participants for Inter class debate competition.<br/>Topics:</li> <li>• V-VI: Watching Television- ban or boon.</li> <li>• VII-VIII: School uniforms help to improve the learning environment.</li> <li>• IX-XII: Nuclear energy a threat to our society</li> </ul> |
| 24 - Wednesday<br>Instructional Day  |                              |                                                                                                                                                                                                                                                                                                                                                                             |
| 25 - Thursday<br>Instructional Day   | Literary Event               | <ul style="list-style-type: none"> <li>• Submission of Morning Speech to the C.T.</li> </ul>                                                                                                                                                                                                                                                                                |
| 26 - Friday<br><br>Instructional Day | Literary & Cultural<br>Event | LA                                                                                                                                                                                                                                                                                                                                                                          |
| 27 - Saturday<br>Instructional Day   | Co-Curricular                | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11:50 - 1.30 PM.</li> </ul>                                                                                                                                                                                                                                                        |
|                                      | Academic Event               | <ul style="list-style-type: none"> <li>• Parent-Teacher Interaction for all classes from 11.50-1 pm.</li> </ul>                                                                                                                                                                                                                                                             |
| 120                                  |                              |                                                                                                                                                                                                                                                                                                                                                                             |



|                                     |                |                                                                                                     |
|-------------------------------------|----------------|-----------------------------------------------------------------------------------------------------|
|                                     |                | <ul style="list-style-type: none"> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> </ul> |
| 28 - Sunday                         | HOLIDAY        |                                                                                                     |
| 29 - Monday<br>Instructional Day    | Academic Event | <ul style="list-style-type: none"> <li>• UT 1</li> </ul>                                            |
| 30 - Tuesday<br>Instructional Day   | Academic Event | <ul style="list-style-type: none"> <li>• UT 1</li> </ul>                                            |
| 31 - Wednesday<br>Instructional Day | Academic Event | <ul style="list-style-type: none"> <li>• UT 1</li> </ul>                                            |

Monthly Instructional Days= 23, Total Working Day=1 Gross Instructional Days: 35

## JUNE 2017

| Date & Day                         | Events                          | Details                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Thursday<br>Instructional Day  | General Event<br>Academic Event | <ul style="list-style-type: none"> <li>• Global Day of Parents</li> <li>• UT1</li> </ul>                                                                                                                                                                                                                                                                                             |
| 2 - Friday<br>Instructional Day    | Academic Event                  | <ul style="list-style-type: none"> <li>• UT1</li> </ul>                                                                                                                                                                                                                                                                                                                              |
| 3 - Saturday<br>Working Day        | Co-Curricular<br>Events         | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 8:30-1.30 PM.</li> </ul>                                                                                                                                                                                                                                                                    |
| 4 - Sunday                         | HOLIDAY                         |                                                                                                                                                                                                                                                                                                                                                                                      |
| 5 - Monday<br>Instructional Day    | General Event                   | <ul style="list-style-type: none"> <li>• Assembly Conducted by the Environmental Club.</li> </ul>                                                                                                                                                                                                                                                                                    |
| 6 - Tuesday<br>Instructional Day   | Sports Even                     | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry</li> <li>1. Basketball Senior Boys - Red Vs Yellow-W2</li> <li>2. Football Junior Boys -Red Vs Yellow-W2</li> <li>3. Table Tennis (Girls) Double - L1 Vs L2 - 3rd position</li> </ul>                                                                                                                              |
| 7 - Wednesday<br>Instructional Day | Co-Curricular<br>Events         | <ul style="list-style-type: none"> <li>• Investiture Programme for scout &amp; Guide (Assembly time)</li> </ul>                                                                                                                                                                                                                                                                      |
| 8 - Thursday<br>Instructional Day  | Academic Event                  | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. IV (2:30 PM).</li> </ul>                                                                                                                                                                                                                                                                                            |
| 9 - Friday<br>Instructional Day    | Literary & Cultural<br>Event    | <ul style="list-style-type: none"> <li>• Cl. V-A &amp; VI-A: Debate Competition (Conducted by L. C at C. H)<br/>Topic: For students Teachers are better guide than parents.</li> <li>• Cl. I-XII: Prepared Speech (Conducted by C.T)</li> </ul>                                                                                                                                      |
| 10 - Saturday<br>Instructional Day | Academic Event                  | <ul style="list-style-type: none"> <li>• Parents-Teacher Interaction for all classes from 11.50-1 pm.</li> </ul>                                                                                                                                                                                                                                                                     |
|                                    | Co-Curricular<br>Events         | <ul style="list-style-type: none"> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11:50-1.30 PM.</li> </ul>                                                                                                                                                                                                        |
| 11 - Sunday                        | HOLIDAY                         |                                                                                                                                                                                                                                                                                                                                                                                      |
| 12 - Monday<br>Instructional Day   |                                 |                                                                                                                                                                                                                                                                                                                                                                                      |
| 13 - Tuesday<br>Instructional Day  | Literary & Cultural<br>Event    | <ul style="list-style-type: none"> <li>• Hindi Essay &amp; Calligraphy Competition for Cl. I-XII. Assembly time and LA period time brought forward.<br/>Topic:</li> <li>• I. II-III: My School, My Family, My Favourite flower, Our Useful Trees.</li> <li>• Cl. IV-V: Zoo, My pet animal, Environment, Missile Man Dr. A. P. J. Abdul kalam, The National game of India.</li> </ul> |

|                                  |                           |                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                  |                           | <ul style="list-style-type: none"> <li>• Cl. VI-VIII: Pollution, India is a land of Festival, Unity in Diversity, Guwahati, Smart City, Van Mahotsav.</li> <li>• Cl. IX-XII: (Optional Hindi or Assamese) India in place of communication &amp; technology, Discipline in the Library, Language &amp; National Unity, Good Companion.</li> </ul> |
| 14 - Wednesday Instructional Day | Cultural Event            | <ul style="list-style-type: none"> <li>• Welcome &amp; Talent show of Cl. XI students-(Zero period&amp; Assembly time).</li> </ul>                                                                                                                                                                                                               |
| 15 - Thursday Instructional Day  |                           |                                                                                                                                                                                                                                                                                                                                                  |
| 16 - Friday Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• LA</li> </ul>                                                                                                                                                                                                                                                                                           |
|                                  | Sports Event              | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry:               <ol style="list-style-type: none"> <li>1. Senior Boys Basketball - L1 Vs L2- 3rd Position</li> <li>2. Junior Boys Football -L1 Vs L2-3rd Position</li> <li>3. Table Tennis (Girls) Double - W1 Vs W2-Final</li> </ol> </li> </ul>                               |
| 17-3rd Saturday Working Day      |                           | SFS FIESTA                                                                                                                                                                                                                                                                                                                                       |
| 18 - Sunday                      | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                  |
| 19 - Monday Instructional Day    |                           |                                                                                                                                                                                                                                                                                                                                                  |
| 20 - Tuesday Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary Activities:</li> <li>• Cl. VI B &amp; V B: Debate Competition (Conducted by L.C)<br/>Topic: Smart work is better than hard work.</li> <li>• Cl. I-XII: Quiz Competition between Blue House and Green House W-1 (Conducted by C.T)</li> </ul>                                                   |
| 21 - Wednesday Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meeting for Cl. XI (2:30PM)</li> </ul>                                                                                                                                                                                                                                                          |
| 22 - Thursday Instructional Day  |                           |                                                                                                                                                                                                                                                                                                                                                  |
| 23 - Friday                      | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. I-XII: Quiz Competition between Red House and Yellow House-W2 (Conducted by C.T)</li> <li>• Submission of written speech to the C.T.</li> </ul>                                                                                                                                                     |
| 24 - Saturday Instructional Day  | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Quiz, Debate, Scout and Guide - from 11.50 - 1.30 PM.</li> </ul>                                                                                                                                                                                                                             |
|                                  | Academic Event            | <ul style="list-style-type: none"> <li>• Parent-Teacher Interaction for all classes from 11.50 -1 pm.</li> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> </ul>                                                                                                                                                                      |
| 25 - Sunday                      | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation Begins.</li> </ul>                                                                                                                                                                                                                                                                      |
| 26 - Monday Holiday              |                           | <ul style="list-style-type: none"> <li>• Idul Fitr/Summer Holiday.</li> </ul>                                                                                                                                                                                                                                                                    |
|                                  | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Summer camp for Scout &amp; Guide.</li> </ul>                                                                                                                                                                                                                                                           |
| 123                              |                           |                                                                                                                                                                                                                                                                                                                                                  |

|                           |                      |                                    |
|---------------------------|----------------------|------------------------------------|
| 27 - Tuesday<br>Holiday   | Academic Event       | • Special Class for Class X & XII. |
|                           | Co-Curricular Events | • Summer camp for Scout & Guide.   |
| 28 - Wednesday<br>Holiday | Academic Event       | • Special Class for Class X & XII. |
|                           | Co-Curricular Events | • Summer camp for Scout & Guide.   |
| 29 - Thursday<br>Holiday  | Academic Event       | • Special Class for Class X & XII. |
|                           | Co-Curricular Events | • Summer camp for Scout & Guide.   |
| 30 - Friday<br>Holiday    | Academic Event       | • Special Class for Class X & XII. |
|                           | Co-Curricular Events | • Summer camp for Scout & Guide.   |

Monthly Instructional Days: 19, Total Working Day = 2 Gross Instructional days: 54

## JULY 2017

| Date & Day                        | Events                    | Details                                                                                                                                                                                            |
|-----------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Saturday<br>Holiday           | Academic Event            | <ul style="list-style-type: none"> <li>• Special Class for Class X &amp; XII.</li> </ul>                                                                                                           |
| 2 - Sunday                        | HOLIDAY                   |                                                                                                                                                                                                    |
| 3 - Monday<br>Holiday             | Academic Event            | <ul style="list-style-type: none"> <li>• Special Class for Class X &amp; XII.</li> </ul>                                                                                                           |
| 4 - Tuesday<br>Holiday            | Academic Event            | <ul style="list-style-type: none"> <li>• Special Class for Class X &amp; XII.</li> </ul>                                                                                                           |
| 5 - Wednesday<br>Holiday          | Academic Event            | <ul style="list-style-type: none"> <li>• Special Class for Class X &amp; XII.</li> </ul>                                                                                                           |
| 6 - Thursday<br>Holiday           | Academic Event            | <ul style="list-style-type: none"> <li>• Special Class for Class X &amp; XII.</li> </ul>                                                                                                           |
| 7 - Friday<br>Holiday             | Academic Event            | <ul style="list-style-type: none"> <li>• Special Cl. for X &amp; XII.</li> </ul>                                                                                                                   |
| 8 - Saturday<br>Holiday           | Academic Event            | <ul style="list-style-type: none"> <li>• Special Class for Cl. X &amp; XII.</li> </ul>                                                                                                             |
| 9 - Sunday<br>Holiday             |                           |                                                                                                                                                                                                    |
| 10 - Monday<br>Holiday            |                           |                                                                                                                                                                                                    |
| 11 - Tuesday                      | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation.</li> </ul>                                                                                                                               |
| 12 - Wednesday                    | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 13 - Thursday                     | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 14 - Friday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 15 - Saturday                     | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 16 - Sunday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 17 - Monday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 18 - Tuesday                      | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 19 - Wednesday                    | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 20 - Thursday                     | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 21 - Friday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 22 - Saturday                     | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 23 - Sunday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Summer Vacation</li> </ul>                                                                                                                                |
| 24 - Monday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• School Re-opens after the summer break.</li> <li>• Last date for the submission of the projects for all classes.</li> </ul>                               |
| 25 - Tuesday<br>Instructional Day | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary Activities:<br/>Cl. VI-C &amp; V-C: Debate (Conducted by L.C)<br/>Topic: School uniform makes school a more effective place to learn.</li> </ul> |

|                                                            |                           |                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                            |                           | <ul style="list-style-type: none"> <li>• Cl. I-XII: Quiz competition Final W1 &amp; W2. (Conducted by C.T)</li> <li>• Submission of written speech to the C.T.</li> </ul>                                                                                                                                                                                               |
|                                                            | Sports Event              | <ul style="list-style-type: none"> <li>• Sports and Diary Entry:             <ol style="list-style-type: none"> <li>1. Senior Boys (Basketball) - W1 Vs W2- Final</li> <li>2. Junior Boys (Football) - W1 Vs W2 - Final</li> <li>3. Table Tennis Boys (Double) - Blue Vs Green - W1</li> <li>Table Tennis Boys (Double) - Red Vs Yellow - W1</li> </ol> </li> </ul>     |
| 26 - Wednesday                                             | Instructional Day         |                                                                                                                                                                                                                                                                                                                                                                         |
| 27 - Thursday                                              | Instructional Day         |                                                                                                                                                                                                                                                                                                                                                                         |
| 28 - Friday                                                | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. IX-A &amp; X-A: Debate (Conducted by L.C)<br/>Topics: The poor hardly ever benefit from development programs.</li> <li>• Cl. V-XII: Extempore speech (Refer to the diary, Extempore Speech topics)</li> <li>• Cl. I-IV: Optional programme (Solo singing/ character depiction/story telling) (Conducted by C.T)</li> </ul> |
| 29 - Saturday                                              | Academic Event            | <ul style="list-style-type: none"> <li>• Guest Lecture for Cl. IX-XII (11.50 to 1:30 pm)</li> </ul>                                                                                                                                                                                                                                                                     |
|                                                            | Co-Curricular Event       | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50 -1.30 PM.</li> </ul>                                                                                                                                                                                                                                                     |
| 30 - Sunday                                                | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                         |
| 31 - Monday                                                | Instructional Day         |                                                                                                                                                                                                                                                                                                                                                                         |
| Monthly Instructional Days= 7 Gross instructional Days: 61 |                           |                                                                                                                                                                                                                                                                                                                                                                         |
| 126                                                        |                           |                                                                                                                                                                                                                                                                                                                                                                         |

## AUGUST 2017

| Date & Day                         | Events                    | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Tuesday<br>Instructional Day   | General Event             | <ul style="list-style-type: none"> <li>● Project Child Health Care check up.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                        |
|                                    | Sports event              | <ul style="list-style-type: none"> <li>● Sports &amp; Diary Entry</li> </ul> <ol style="list-style-type: none"> <li>1. Table Tennis Boys - Single<br/>Blue Vs Green - W1<br/>Red Vs Yellow - W2</li> <li>2. Basketball (Girls) - Blue Vs green</li> </ol>                                                                                                                                                                                                      |
| 2 - Wednesday<br>Instructional Day | General Event             | <ul style="list-style-type: none"> <li>● Project Child Health Care check up.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                        |
| 3 - Thursday<br>Instructional Day  | General Event             | <ul style="list-style-type: none"> <li>● Project Child Health Care check up.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                        |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>● Learning out together- Cl. XI.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                             |
| 4 - Friday<br>Instructional Day    | General Event             | <ul style="list-style-type: none"> <li>● Project Child Health Care check up</li> </ul>                                                                                                                                                                                                                                                                                                                                                                         |
|                                    | Sports event              | <ul style="list-style-type: none"> <li>● Sports &amp; Diary Entry</li> </ul> <ol style="list-style-type: none"> <li>1. Basketball (Girls) - Red Vs Yellow</li> <li>2. Table tennis (Boys) (Double) - L1 Vs L2 - 3rd Position</li> </ol>                                                                                                                                                                                                                        |
|                                    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>● LA</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                         |
| 5 - Saturday<br>Working Day        | Academic Event            | <ul style="list-style-type: none"> <li>● Open day Parent-teacher meeting from 8:15 am to 1:30 pm. (The minus points and attendance shall be calculated till 31st July.)</li> </ul> <p>Roll no:- 1 to 10 (8:15 am to 9:15 am)<br/>           Roll no:- 11 to 20 (9:15 am to 10:15 am)<br/>           Roll no:-21 to 30 (10:30 am to 11:30am)<br/>           Roll no:-31 to 40 (11:30am to 12:30pm)<br/>           Roll no:-41 and above (12:30pm to 1:30pm)</p> |
| 6 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 7 - Monday<br>Instructional Day    | Academic Event            | <ul style="list-style-type: none"> <li>● UT 2</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                       |
| 8 - Tuesday<br>Instructional Day   | Academic Event            | <ul style="list-style-type: none"> <li>● UT 2 (Study time and Diary Entry during LA period)</li> </ul>                                                                                                                                                                                                                                                                                                                                                         |
| 9 - Wednesday<br>Instructional day | Academic Event            | <ul style="list-style-type: none"> <li>● UT 2</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                       |
| 10 - Thursday<br>Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>● UT 2</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                       |
| 11 - Friday<br>Instructional Day   | Academic Event            | <ul style="list-style-type: none"> <li>● UT 2 (Study time and Diary Entry during LA period)</li> </ul>                                                                                                                                                                                                                                                                                                                                                         |
| 12 - Saturday                      | Academic Event            | <ul style="list-style-type: none"> <li>● UT 2</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                       |

|                                     |                           |                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Instructional Day                   | Co-Curricular Events      | <ul style="list-style-type: none"> <li>Independence Day practice for NCC, Scout &amp; Guide and School band (11.50- 1:30 PM)</li> </ul>                                                                                                                                                                                                                                                               |
| 13 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 14 - Monday<br>Instructional Day    |                           | <ul style="list-style-type: none"> <li>UT 2</li> </ul>                                                                                                                                                                                                                                                                                                                                                |
| 15- Tuesday<br>Working day          |                           | <ul style="list-style-type: none"> <li>Independence Day celebration at 8:00 AM.</li> </ul>                                                                                                                                                                                                                                                                                                            |
| 16 - Wednesday<br>Instructional Day | Literary Event            | <ul style="list-style-type: none"> <li>Last date for the submission of the school magazine.</li> </ul>                                                                                                                                                                                                                                                                                                |
| 17 - Thursday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>Learning out together Cl. IV.</li> </ul>                                                                                                                                                                                                                                                                                                                       |
| 18 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>Literary activities:</li> <li>IX B &amp; X B Debate (Conducted by L.C)<br/>Topic: Torture justified when used for national security.</li> <li>Cl. V-XII: Extempore speech (Refer to the diary, Extempore Speech topics)</li> <li>Cl. I-IV: Optional programme (Solo singing/ character depiction/story telling) (Conducted by C.T)</li> </ul>                  |
|                                     | Sports Event              | <ul style="list-style-type: none"> <li>Sports &amp; Diary Entry:</li> <li>1. Basketball girls - L1 Vs L2-3rd position</li> <li>2. Table tennis -Boys(Doubles) - W1 Vs W2-Final</li> </ul>                                                                                                                                                                                                             |
| 19 - 3rd Saturday<br>Holiday        |                           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 20 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 21 - Monday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 22 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>Literary activities:</li> <li>IX C &amp; X C Debate (Conducted by L.C)<br/>Topic: Corporate should be allowed to donate money to political campaigns.</li> <li>Cl. V-XII: Extempore speech (Refer to the diary, Extempore Speech topics)</li> <li>Cl. I-IV: Optional programme (Solo singing/ character depiction/story telling) (Conducted by C.T)</li> </ul> |
| 23 - Wednesday<br>Instructional Day |                           | <ul style="list-style-type: none"> <li>Tithi of Srimanta Shankar Deva</li> </ul>                                                                                                                                                                                                                                                                                                                      |
| 128                                 |                           |                                                                                                                                                                                                                                                                                                                                                                                                       |



|                                                                                                                                                                             |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 24 - Thursday<br>Instructional Day                                                                                                                                          |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 25 - Friday<br>Instructional Day                                                                                                                                            | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>Literary Activities:</li> <li>Cl. XI Sc. &amp; XII Sc.: Debate (Conducted by LC)<br/>Topic: There should be online interaction between teachers and students.</li> <li>Cl. V- XII : Extempore Speech (Refer to the diary, Extempore Speech topics)</li> <li>Cl. I- IV: Optional Programme(Solo Singing/ Character Depiction/ Story Telling)(Conducted by C.T)</li> <li>Submission of written speech to the C.T.</li> </ul> |
| 26 - Saturday<br>Instructional Day                                                                                                                                          | Academic Event               | <ul style="list-style-type: none"> <li>Parents-Teacher Interaction for all classes from 11.50 -1 pm.</li> <li>Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> </ul>                                                                                                                                                                                                                                                                                          |
|                                                                                                                                                                             | Co-Curricular<br>Event       | <ul style="list-style-type: none"> <li>Band, NCC, Quiz, Debate, Scout and Guide - from 11.50-1.30 PM.</li> </ul>                                                                                                                                                                                                                                                                                                                                                  |
| 27 - Sunday                                                                                                                                                                 | HOLIDAY                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 28 - Monday<br>Instructional Day                                                                                                                                            |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 29 - Tuesday<br>Instructional Day                                                                                                                                           | Sports Event                 | <ul style="list-style-type: none"> <li>Sports and Diary Entry:</li> <li>Basketball (Girls) - W1 Vs W2- (Final)</li> </ul>                                                                                                                                                                                                                                                                                                                                         |
| 30 - Wednesday<br>Instructional Day                                                                                                                                         | Academic Event               | <ul style="list-style-type: none"> <li>Last day for the payment of School fee and Collection of the Admit Card for SA 1</li> </ul>                                                                                                                                                                                                                                                                                                                                |
| 31 - Thursday<br>Instructional Day                                                                                                                                          |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>Monthly Instructional Days= 22, Total Working Day=4<br/>Gross Instructional Days: 81</p>                                                                                 |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">129</div> |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

## SEPTEMBER 2017

| Date & Day                         | Events                    | Details                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary activities:</li> <li>• XI Commerce &amp; XII Commerce: Debate- (Conducted by L.C)<br/>Topic: Privatization of Universities can usher in quality education in India.</li> <li>• Cl. V-XII: Extempore speech (Refer to the diary, Extempore Speech topics)</li> <li>• Cl. I-IV: Optional programme (Solo singing/ Character depiction/Story telling-Conducted by C.T)</li> </ul> |
| 2 - Saturday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• Idul Juha</li> </ul>                                                                                                                                                                                                                                                                                                                                                                    |
| 3 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4 - Monday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5 - Tuesday<br>Instructional Day   | General Event             | <ul style="list-style-type: none"> <li>• Teachers day- Organized by Cl. IX students.</li> </ul>                                                                                                                                                                                                                                                                                                                                  |
| 6 - Wednesday<br>Instructional Day |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 8 - Friday<br>Instructional Day    | Sports Event              | <ul style="list-style-type: none"> <li>• Table Tennis Boys (Single) -L1 Vs L2</li> <li>• Table Tennis Boys - W1 Vs W2 (Final)</li> </ul>                                                                                                                                                                                                                                                                                         |
| 9 - Saturday<br>Instructional Day  | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50 -1.30 PM.</li> </ul>                                                                                                                                                                                                                                                                                                              |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> <li>• Parent-Teacher Interaction for all classes from 11.50 -1 pm.</li> </ul>                                                                                                                                                                                                                                                      |
| 10 - Sunday                        | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 - Monday<br>Instructional Day   |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 12 - Tuesday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• CT will collect the students diary of their respective classes.</li> </ul>                                                                                                                                                                                                                                                                                                              |
|                                    | Sports Event              | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry</li> <li>1. Basketball (Junior boys) - Blue Vs. Green-W1</li> <li>2. Football (Senior Boys) - Blue Vs Green-W1</li> <li>3. Table Tennis-Girls(Single) - Blue Vs. Green-W1<br/>Red Vs. Yellow-W1</li> </ul>                                                                                                                                                     |
|                                    | Literary & Cultural       | <ul style="list-style-type: none"> <li>• Cl. VII-ABC: Quiz competition (Conducted by Event L.C)</li> </ul>                                                                                                                                                                                                                                                                                                                       |

|                                     |                                  |                                                                                                                                     |
|-------------------------------------|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 13 - Wednesday<br>Instructional Day |                                  |                                                                                                                                     |
| 14 - Thursday<br>Instructional Day  |                                  |                                                                                                                                     |
| 15 - Friday<br>Instructional Day    |                                  |                                                                                                                                     |
| 16 - 3rd Saturday<br>Holiday        |                                  |                                                                                                                                     |
| 17 - Sunday                         | HOLIDAY                          |                                                                                                                                     |
| 18 - Monday<br>Instructional Day    | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 19 - Tuesday<br>Instructional Day   | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 20 - Wednesday<br>Instructional Day | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 21 - Thursday<br>Instructional Day  | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 22 - Friday<br>Instructional Day    | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 23 - Saturday<br>Instructional Day  | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 24 - Sunday                         | HOLIDAY                          | <ul style="list-style-type: none"> <li>• Muharram</li> </ul>                                                                        |
| 25 - Monday<br>Instructional Day    | Academic Event<br>Literary Event | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> <li>• Submission of written speech to the C.T.</li> </ul> |
| 26 - Tuesday<br>Instructional Day   | Academic Event                   | <ul style="list-style-type: none"> <li>• Half Yearly Examination-SA1</li> </ul>                                                     |
| 27 - Wednesday                      | HOLIDAY                          | <ul style="list-style-type: none"> <li>• Durga Puja</li> </ul>                                                                      |
| 28 - Thursday                       | HOLIDAY                          | <ul style="list-style-type: none"> <li>• Durga Puja</li> </ul>                                                                      |
| 29 - Friday                         | HOLIDAY                          | <ul style="list-style-type: none"> <li>• Durga Puja</li> </ul>                                                                      |
| 30 - Saturday                       | HOLIDAY                          | <ul style="list-style-type: none"> <li>• Vijaya Dashami</li> </ul>                                                                  |

Monthly Instructional Days= 20, Total Working Day= 1 Gross Instructional Days: 101.

## OCTOBER 2017

| Date & Day                          | Events                    | Details                                                                                                                                                                                                                                                                                                    |
|-------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Sunday                          | HOLIDAY                   |                                                                                                                                                                                                                                                                                                            |
| 2 - Monday                          | HOLIDAY                   | <ul style="list-style-type: none"> <li>Gandhi Jayanti</li> </ul>                                                                                                                                                                                                                                           |
| 3 - Tuesday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>Cl. VII-A &amp; VIII-A: Debate Competition- conducted by L.C)<br/>Topic : The concept of Zoo's to be nullified.</li> <li>Quiz &amp; Debate Club Training in the Optional Room - 1 &amp; 2.</li> </ul>                                                               |
|                                     | Sports Event              | <ul style="list-style-type: none"> <li>Sports &amp; Diary Entry.</li> </ul> <ol style="list-style-type: none"> <li>Basketball (Junior Boys) -Red Vs Yellow -W2</li> <li>Football (Senior Boys) - Red Vs Yellow- W2</li> </ol>                                                                              |
| 4 - Wednesday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                            |
| 5 - Thursday                        | HOLIDAY                   | <ul style="list-style-type: none"> <li>Lakshmi Puja</li> </ul>                                                                                                                                                                                                                                             |
| 6 - Friday<br>Instructional Day     | Science Event             | <ul style="list-style-type: none"> <li>Annual Science Exhibition (Class till 2.25 PM)</li> </ul>                                                                                                                                                                                                           |
| 7 - Saturday<br>Instructional Day   | Science Event             | <ul style="list-style-type: none"> <li>Annual Science Exhibition (Class till 2.25 PM)</li> </ul>                                                                                                                                                                                                           |
| 8 - Sunday                          | HOLIDAY                   |                                                                                                                                                                                                                                                                                                            |
| 9 - Monday<br>Instructional Day     | Academic Event            | <ul style="list-style-type: none"> <li>Learning out Together Cl. V.</li> </ul>                                                                                                                                                                                                                             |
| 10 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <p>LA Activities:</p> <ul style="list-style-type: none"> <li>Cl. VII-C &amp; VIII-C:Debate Competition (Conducted by L.C)<br/>Topic: Human beings are responsible for the extinction for certain animals.</li> <li>Cl. I-XI: Prepared Speech (Conducted by C.T) (Refer to the Assembly themes).</li> </ul> |
| 11 - Wednesday<br>Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>Learning out Together Cl. III.</li> </ul>                                                                                                                                                                                                                           |
| 12 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                            |
| 13 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>Cl. VIII-ABC: Quiz Competition (Conducted by L.C)</li> </ul>                                                                                                                                                                                                        |
|                                     | Sports Event              | <ul style="list-style-type: none"> <li>Sports &amp; Diary Entry</li> </ul>                                                                                                                                                                                                                                 |
| 14 - Saturday<br>Working Day        | Academic Event            | <ul style="list-style-type: none"> <li>Half Yearly Result.</li> </ul> <p>Roll Nos. - 1 to 10 (8:15-9:15 am)<br/>Roll Nos. - 11 to 20 (9:15-10:15 am)<br/>Roll Nos. - 21 to 30 (10:30-11:30am)<br/>Roll Nos. - 31to 40 (11:30-12:30 pm)<br/>Roll Nos. 41 &amp; above - (12:30-1:30 pm)</p>                  |

|                                     |                           |                                                                                                                                                                                                                                                                                                  |
|-------------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                  |
| 16 - Monday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                                                  |
| 17 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. XI Arts &amp; XII Arts Debate<br/>Topic: Democracy has failed to bring in inclusive economic prosperity for all.</li> </ul>                                                                                                                         |
| 18 - Wednesday<br>Holiday           |                           | <ul style="list-style-type: none"> <li>• Kali Puja/ Kati Bihu</li> </ul>                                                                                                                                                                                                                         |
| 19 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                  |
| 20 - Friday<br>Instructional Day    | Literary & Cultural Event | <p>LAActivities:</p> <ul style="list-style-type: none"> <li>• Cl. IX-XII: Debate Competition Semifinal (Conducted by L.C)<br/>Topic: Euthanasia be legalized.</li> </ul>                                                                                                                         |
|                                     | Sports Event              | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry.</li> <li>1. Basketball (Junior Boys) - L1 Vs L2-3rd</li> <li>2. Football (Senior Boys) - L1 Vs L2 - 3rd</li> <li>3. Table Tennis Girls (Single) - L1 Vs L2 - 3rd</li> </ul>                                                   |
| 21 - 3rd Saturday<br>Holiday        |                           |                                                                                                                                                                                                                                                                                                  |
| 22 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                  |
| 23 - Monday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                                                  |
| 24 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• LAActivities:</li> <li>• Cl. VII-B &amp; VIII-B: Debate Competition (Conducted by L.C)</li> <li>• Topic: Tuition has become a fashion among students.</li> <li>• Cl. I-XI: Prepared Speech (Conducted by C.T) (Refer to the Assembly Theme.)</li> </ul> |
| 25 - Wednesday<br>Instructional Day | Literary Event            | <ul style="list-style-type: none"> <li>• Submission of written speech to the C.T.</li> </ul>                                                                                                                                                                                                     |
| 26 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                  |
| 27 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. I-XII: Selection Round for Best SFS Quizzee-2017 (Written in classroom)</li> </ul>                                                                                                                                                                  |
| 28 - Saturday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• Parents-Teacher Interaction for all classes from 11.50-1 pm.</li> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> </ul>                                                                                                                      |
|                                     | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50-1.30 PM.</li> </ul>                                                                                                                                                                               |
| 133                                 |                           |                                                                                                                                                                                                                                                                                                  |

|                                   |                           |                                                                                                                                                                                                                                                           |
|-----------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 29 - Sunday                       | HOLIDAY                   |                                                                                                                                                                                                                                                           |
| 30 - Monday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                           |
| 31 - Tuesday<br>Instructional Day | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. III-ABC: Quiz Competition (Conducted by L.C)</li> <li>• Cl. I-XI: Prepared Speech (Conducted by C.T) (Refer to the Assembly Theme.)</li> </ul>                                                               |
|                                   | Sports Event              | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry.</li> <li>1. Basketball - (Junior Boys) - W1 Vs W2 - Final</li> <li>2. Football (Senior Boys) - W1 Vs W2 - Final</li> <li>3. Table Tennis Girls (Singles) - W1 Vs W2 - Final</li> </ul> |

Monthly Instructional Days= 20, Total Working Day=3 Gross Instructional Days: 121

## NOVEMBER 2017

| Date & Day                         | Events                    | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Wednesday<br>Instructional Day |                           | <ul style="list-style-type: none"> <li>• CL. I ADMISSION FORM DOWLOADING FROM SCHOOL WEBSITE - <a href="http://www.sfsnarengi.ac.in">www.sfsnarengi.ac.in</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• SFS Challenger.</li> <li>• Semi Final for Best SFS Quizzee-2017 (60 selected students -Cl. IX-XII) (Conducted by L.C)</li> <li>• Cl. V-VIII&amp; XI: Debate Competition between Blue House and Green House-W1.<br/>Topic: News channels have turned into entertainment channel.</li> <li>• Cl. I-IV: Object Description (Conducted by C.T)</li> </ul>                                                                                                                                                                                                                            |
| 4 - Saturday                       | HOLIDAY                   | <ul style="list-style-type: none"> <li>• SFS Challengers, Guru Nanak's Birthday</li> <li>• Cl. I Assessment and Parent student Interaction</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5 - Sunday                         | HOLIDAY                   | <ul style="list-style-type: none"> <li>• SFS Challengers.</li> <li>• Cl. I Assessment and Parent student Interaction</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 6 - Monday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 7 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Cl. I-XII: English Essay &amp; Calligraphy Competition (Assembly time and LA Period brought forward).<br/>Topic:</li> <li>• Class I-II: 1. My best friend 2. My school 3. My favourite game.</li> <li>• Class III-V: 1. Importance of developing reading habits 2. Book Exhibition 3. Save tree.</li> <li>• Class VI-VIII: 1. School library is a social center 2. Self discipline is the best discipline 3. Family is the first school.</li> <li>• Class IX-XII: 1. Mass media and cultural invasion.<br/>2. Tolerance is essential for peace 3. Man Verses Machine.</li> </ul> |
| 8 - Wednesday<br>Instructional Day |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 9 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 10 - Friday                        | Literary & Cultural       | <ul style="list-style-type: none"> <li>• Literary Activities:</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

|                                                                           |                           |                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Instructional Day                                                         | Event                     | <ul style="list-style-type: none"> <li>Quiz Competition -Cl. XI SAC (Conducted by L.C)</li> </ul>                                                                                                                                                                                              |
| 11 - Saturday<br>Instructional Day                                        | Academic Event            | <ul style="list-style-type: none"> <li>Cl. I Assessment and Parent student Interaction.</li> </ul>                                                                                                                                                                                             |
| 12 - Sunday<br>working day                                                | Academic Event            | <ul style="list-style-type: none"> <li>Cl. I Assessment and Parent student Interaction</li> </ul>                                                                                                                                                                                              |
| 13 - Monday<br>Instructional Day                                          | Academic Even             | <ul style="list-style-type: none"> <li>Cl. I Assessment and Parent student Interaction</li> </ul>                                                                                                                                                                                              |
| 14 - Tuesday<br>Instructional Day                                         |                           | <ul style="list-style-type: none"> <li>Children's Day.</li> </ul>                                                                                                                                                                                                                              |
| 15 - Wednesday<br>Instructional Day                                       |                           |                                                                                                                                                                                                                                                                                                |
| 16 - Thursday<br>Instructional Day                                        |                           |                                                                                                                                                                                                                                                                                                |
| 17 - Friday<br>Instructional Day                                          | Literary & Cultural Event | <ul style="list-style-type: none"> <li>Literary Activities:</li> <li>Cl. V-ABC: Quiz Competition (Conducted by L.C)</li> </ul>                                                                                                                                                                 |
|                                                                           | Sports Event              | <ul style="list-style-type: none"> <li>Sports &amp; Diary Entry.</li> </ul>                                                                                                                                                                                                                    |
| 18 -3rd Saturday<br>Holiday/                                              |                           |                                                                                                                                                                                                                                                                                                |
| 19 - Sunday                                                               | HOLIDAY                   |                                                                                                                                                                                                                                                                                                |
| 20 - Monday<br>Instructional Day                                          | General Event             | <ul style="list-style-type: none"> <li>International Child Rights Day. Morning Assembly Conducted by the Child Rights Club.</li> </ul>                                                                                                                                                         |
| 21 - Tuesday<br>Instructional Day                                         | Literary & Cultural Event | <ul style="list-style-type: none"> <li>LA Activities:</li> <li>Cl. VI-ABC: Quiz Competition (Conducted by L.C)</li> <li>Quiz &amp; Debate Club Training in the Optional Room - 1 &amp; 2.</li> </ul>                                                                                           |
| 22 - Wednesday<br>Instructional Day<br>23 - Thursday<br>Instructional Day | Co-Curricular Events      | <ul style="list-style-type: none"> <li>NCC Day-Assembly conducted by NCC.</li> </ul>                                                                                                                                                                                                           |
| 24 - Friday<br>Instructional Day                                          | Literary & Cultural Event | <ul style="list-style-type: none"> <li>Literary Activities:</li> <li>Cl. V-VIII: Debate Competition -Semifinal (Conducted by L.C)<br/>Topic: Online reading is better than hard copy reading.</li> <li>Cl. I-XII: Prepared Speech (Conducted by C.T) (Refer to the Assembly themes)</li> </ul> |
| 25 - Saturday<br>Instructional Day                                        | Academic Event            | <ul style="list-style-type: none"> <li>Parent-Teacher Interaction for all classes from 11.50-1 pm.</li> </ul>                                                                                                                                                                                  |
|                                                                           | Co-Curricular             | <ul style="list-style-type: none"> <li>Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> <li>Band, NCC, Debate, Quiz, Scout and Guide -</li> </ul>                                                                                                                                          |
| 136                                                                       |                           |                                                                                                                                                                                                                                                                                                |



|                                     |                              |                                                                                                                                                                      |
|-------------------------------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                     | Events                       | from 1.50 -1.30 PM.                                                                                                                                                  |
| 26 - Sunday<br>Holiday              |                              |                                                                                                                                                                      |
| 27 - Monday<br>Instructional Day    | Literary Event               | <ul style="list-style-type: none"> <li>• Submission of written speech to the C.T.</li> </ul>                                                                         |
| 28 - Tuesday<br>Instructional Day   | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• Semifinal for Best SFS Quizzex -2017 (Written)<br/>(For 60 selected students- Cl. V-VIII) (Conducted<br/>by L.C)</li> </ul> |
|                                     | Sports Event                 | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry.</li> </ul>                                                                                        |
| 29 - Wednesday<br>Instructional Day | General Event                | <ul style="list-style-type: none"> <li>• Annual School Photography Session.</li> </ul>                                                                               |
| 30 - Thursday<br>Instructional Day  |                              |                                                                                                                                                                      |

Total Instructional Days= 22, Total Working Day= 3      Gross Instructional Days: 143

## DECEMBER 2017

| <b>Date &amp; Day</b>              | <b>Events</b>               | <b>Details</b>                                                                                                                                                                                          |
|------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Friday<br>Instructional Day    | General Event               | <ul style="list-style-type: none"> <li>World AIDS day.</li> </ul>                                                                                                                                       |
|                                    | Literary and Cultural Event | <ul style="list-style-type: none"> <li>LA</li> </ul>                                                                                                                                                    |
|                                    | Academic Event              | <ul style="list-style-type: none"> <li>UT 3</li> </ul>                                                                                                                                                  |
| 2 - Saturday                       | HOLIDAY                     | <ul style="list-style-type: none"> <li>Asom Divas,</li> </ul>                                                                                                                                           |
|                                    | Co-Curricular Event         | <ul style="list-style-type: none"> <li>Hiking for Scout &amp; Guide.</li> </ul>                                                                                                                         |
| 3 - Sunday                         | HOLIDAY                     |                                                                                                                                                                                                         |
| 4 - Monday<br>Instructional Day    | Academic Event              | <ul style="list-style-type: none"> <li>1st Pre-board for Cl. XII.</li> <li>UT 3</li> </ul>                                                                                                              |
|                                    | General Event               | <ul style="list-style-type: none"> <li>World Soil Day</li> </ul>                                                                                                                                        |
| 5 - Tuesday<br>Instructional Day   | Academic Event              | <ul style="list-style-type: none"> <li>1st Pre-board for Cl. XII.</li> <li>UT 3</li> </ul>                                                                                                              |
|                                    | Sports event                | <ul style="list-style-type: none"> <li>Sports &amp; Diary Entry.</li> </ul>                                                                                                                             |
| 6 - Wednesday<br>Instructional Day | Academic Event              | <ul style="list-style-type: none"> <li>Cl. I Admission &amp; Parents Interaction</li> <li>1st Pre-board for Cl. XII.</li> <li>UT 3</li> </ul>                                                           |
| 7 - Thursday<br>Instructional Day  | Academic Event              | <ul style="list-style-type: none"> <li>Cl. I Admission &amp; Parents Interaction</li> <li>1st Pre-board for Cl. XII.</li> <li>UT 3</li> </ul>                                                           |
| 8 - Friday<br>Instructional Day    | Academic Event              | <ul style="list-style-type: none"> <li>Cl. I Admission &amp; Parents Interaction</li> <li>1st Pre-board for Cl. XII.</li> <li>UT 3</li> </ul>                                                           |
|                                    | General Event               | <ul style="list-style-type: none"> <li>International Anti-Corruption Day.</li> </ul>                                                                                                                    |
|                                    | Literary and Cultural Event | <ul style="list-style-type: none"> <li>Cl. I ABC: Quiz Competition (Conducted by L.C)</li> </ul>                                                                                                        |
| 9 - Saturday<br>Instructional Day  | Academic Event              | <ul style="list-style-type: none"> <li>Parent-Teacher Interaction for all classes from 11.50 -1 pm.</li> <li>Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> <li>1st Pre-board-Cl. XII.</li> </ul> |
|                                    | General Event               | <ul style="list-style-type: none"> <li>Human Rights Day.</li> </ul>                                                                                                                                     |
| 10 - Sunday                        | HOLIDAY                     |                                                                                                                                                                                                         |
| 11 - Monday<br>Instructional Day   |                             |                                                                                                                                                                                                         |
| 12 - Tuesday<br>Instructional Day  | Literary & Cultural event   | <ul style="list-style-type: none"> <li>LA Activities:</li> <li>Semi Final for Best SFS Quizzee-2017 (For 60 selected Students-Cl. I-IV-Written round) (Conducted by L.C)</li> </ul>                     |

|                                                                                  |                                                |                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13 - Wednesday<br>Instructional Day                                              |                                                |                                                                                                                                                                                                                                                                                               |
| 14 - Thursday<br>Instructional Day                                               | Academic Event                                 | <ul style="list-style-type: none"> <li>• Result and Parents Meet for Cl. XII - 2.30 PM</li> </ul>                                                                                                                                                                                             |
| 15 - Friday<br>Instructional Day                                                 | Literary and<br>Cultural Event                 | <ul style="list-style-type: none"> <li>• Literary Activities:</li> <li>• Cl. V- IX &amp; XI: Debate Competition between Red House &amp; Yellow House-W2.<br/>Topic: We have democratic system but not democratic value.</li> <li>• Cl. I-IV: Object Description (Conducted by C.T)</li> </ul> |
| 16 - 3rd Saturday<br>Holiday                                                     |                                                | <ul style="list-style-type: none"> <li>• Staff Get-together of CLAMS.</li> </ul>                                                                                                                                                                                                              |
| 17 - Sunday                                                                      | HOLIDAY                                        |                                                                                                                                                                                                                                                                                               |
| 18 - Monday<br>Instructional Day                                                 | Academic Event                                 | <ul style="list-style-type: none"> <li>• Last date for submission of the project for Cl. X &amp; XII</li> <li>• Class teachers have to submit the consolidated mark entry format.</li> </ul>                                                                                                  |
| 19 - Tuesday<br>Instructional Day                                                | Literary and<br>Cultural Event<br>Sports Event | <ul style="list-style-type: none"> <li>• Cl. I-XI: Prepared Speech (Conducted by C.T)<br/>(Refer to the Assembly Theme.)<br/>Sports &amp; Diary Entry</li> </ul>                                                                                                                              |
| 20 - Wednesday<br>Instructional Day                                              |                                                |                                                                                                                                                                                                                                                                                               |
| 21 - Thursday<br>Instructional Day                                               | Literary Event                                 | <ul style="list-style-type: none"> <li>• Submission of written speech to the C.T.</li> </ul>                                                                                                                                                                                                  |
| 22 - Friday<br>Instructional Day                                                 |                                                |                                                                                                                                                                                                                                                                                               |
| 23 - Saturday<br>Instructional Day                                               | Cultural Event                                 | <ul style="list-style-type: none"> <li>• Pre-Christmas celebration.</li> </ul>                                                                                                                                                                                                                |
| 24 - Sunday                                                                      | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Christmas Holiday</li> </ul>                                                                                                                                                                                                                         |
| 25 - Monday                                                                      | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Christmas</li> </ul>                                                                                                                                                                                                                                 |
| 26 - Tuesday                                                                     | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Winter vacation</li> </ul>                                                                                                                                                                                                                           |
| 27 - Wednesday                                                                   | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Winter vacation</li> </ul>                                                                                                                                                                                                                           |
| 28 - Thursday                                                                    | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Winter vacation</li> </ul>                                                                                                                                                                                                                           |
| 29 - Friday                                                                      | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Winter vacation</li> </ul>                                                                                                                                                                                                                           |
| 30 - Saturday                                                                    | HOLIDAY                                        | <ul style="list-style-type: none"> <li>• Winter vacation</li> </ul>                                                                                                                                                                                                                           |
| 31 - Sunday                                                                      | HOLIDAY                                        |                                                                                                                                                                                                                                                                                               |
| Total Instructional Days= 17, Total Working Day= 1 Gross Instructional Days: 160 |                                                |                                                                                                                                                                                                                                                                                               |
| 139                                                                              |                                                |                                                                                                                                                                                                                                                                                               |

## JANUARY 2018

| Date & Day                         | Events                    | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Monday                         | HOLIDAY                   | <ul style="list-style-type: none"> <li>• New Year Eve</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2 - Tuesday<br>Instructional Day   | Academic Event            | <ul style="list-style-type: none"> <li>• School Re-opens.</li> <li>• 1st Pre-board of Cl. X &amp; 2nd pre-board for Cl. XII.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3 - Wednesday<br>Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>• 1st Pre-board of Cl. X &amp; 2<sup>nd</sup> pre-board for Cl. XII</li> <li>• Learning Out Together Cl. II</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4 - Thursday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• 1st Pre-board of Cl. X &amp; 2nd pre-board for Cl. XII.</li> <li>• Parents Meeting for Cl. XII (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Best Artist Competition from Cl. I-IX &amp; XI (Assemble time &amp; LA period brought forward)</li> </ul> <p>Group A (I-IV)</p> <ol style="list-style-type: none"> <li>1) Landscape of a village.</li> <li>2) A beautiful Garden.</li> <li>3) Birds.</li> </ol> <p>Group B (V-VIII)</p> <ol style="list-style-type: none"> <li>1) Natural Calamities.</li> <li>2) Modern Technology.</li> <li>3) Sunset View.</li> </ol> <p>Group c (IX-XII)</p> <ol style="list-style-type: none"> <li>1) Portrait of any great man.</li> <li>2) A shopping complex</li> <li>3) Scenic night view.</li> </ol> |
|                                    | Academic Event            | <ul style="list-style-type: none"> <li>• UT 3 Marks submission to the Principal's office by the teacher.</li> <li>• 1st Pre-board of Cl. X &amp; 2nd pre-board for Cl. XII.</li> <li>• Parents Meeting for Cl. XI (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                  |
| 6 - Saturday<br>Working Day        | Academic Event            | <ul style="list-style-type: none"> <li>• 1st Pre-board of Cl. X &amp; 2nd pre-board for Cl. XII.</li> <li>• Parents-Teacher Interaction for all classes from 11.50-1 pm.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                    | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout &amp; Guide - from 11.50 -1.30 PM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 7 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8 - Monday<br>Instructional Day    | Academic Event            | <ul style="list-style-type: none"> <li>• 1st Pre-board of Cl. X &amp; 2<sup>nd</sup> pre-board for Cl. XII</li> <li>• Learning out together of Cl. I</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 9 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary activities:</li> <li>• Cl. V-XI: Extempore speech (Refer to the diary, Extempore speech topic)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

|                                     |                              |                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                     |                              | <ul style="list-style-type: none"> <li>• Cl. I-IV: Optional Programme (Solo singing/ Character depiction/Story telling conducted by C.T.</li> </ul>                                                                                                                                                                                                                                           |
|                                     | Academic Event               | <ul style="list-style-type: none"> <li>• Parents Meet for Cl. IX</li> </ul>                                                                                                                                                                                                                                                                                                                   |
| 10 - Wednesday<br>Instructional Day |                              |                                                                                                                                                                                                                                                                                                                                                                                               |
| 11 - Thursday<br>Instructional Day  | Academic Event               | <ul style="list-style-type: none"> <li>• Result and Parents Meeting for Cl. X. (2:30 PM)</li> </ul>                                                                                                                                                                                                                                                                                           |
| 12 - Friday<br>Instructional Day    | Academic Event               | <ul style="list-style-type: none"> <li>• Open Day Parents Meeting from 8:15 AM-1:30 PM. (The minus points and attendance shall be calculated till 22nd December.)<br/>Roll Nos. - 1 to 10 (8:15-9:15 am)<br/>Roll Nos. - 11 to 20 (9:15-10:15 am)<br/>Roll Nos. - 21 to 30 (10:30-11:30am)<br/>Roll Nos. - 31to 40 (11:30-12:30 pm)<br/>Roll Nos. 41 &amp; above - (12:30-1:30 pm)</li> </ul> |
| 13 - Saturday                       | HOLIDAY                      | <ul style="list-style-type: none"> <li>• Magh Bihu</li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| 14 - Sunday                         | HOLIDAY                      | <ul style="list-style-type: none"> <li>• Magh Bihu</li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| 15 - Monday                         | HOLIDAY                      | <ul style="list-style-type: none"> <li>• Magh Bihu</li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| 16 - Tuesday<br>Instructional Day   | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• LA Activities:</li> <li>• Cl. V-XII: Extempore Speech (Refer to the diary Extempore Speech topics)</li> <li>• Cl. I-IV: Optional programme (Solo singing/ Character Depiction/ Story telling) (Conducted by C.T)</li> </ul>                                                                                                                          |
| 17 - Wednesday<br>Instructional Day |                              |                                                                                                                                                                                                                                                                                                                                                                                               |
| 18 - Thursday<br>Instructional Day  |                              |                                                                                                                                                                                                                                                                                                                                                                                               |
| 19 - Friday<br>Instructional Day    | Literary & Cultural<br>Event | <ul style="list-style-type: none"> <li>• LA Activities:</li> <li>• Cl. V-XII: Extempore Speech (Refer to the diary Extempore Speech topics)</li> <li>• Cl. I-IV: Optional programme (Solo singing/ Character Depiction/ Story telling) (Conducted by C.T)</li> </ul>                                                                                                                          |
| 20 - 3rd Saturday<br>Holiday        |                              |                                                                                                                                                                                                                                                                                                                                                                                               |
| 21 - Sunday                         | HOLIDAY                      |                                                                                                                                                                                                                                                                                                                                                                                               |
| 22 - Monday<br>Instructional Day    |                              |                                                                                                                                                                                                                                                                                                                                                                                               |
| 23 - Tuesday<br>Instructional Day   |                              | <ul style="list-style-type: none"> <li>• Netaji's Birthday.</li> </ul>                                                                                                                                                                                                                                                                                                                        |
| 141                                 |                              |                                                                                                                                                                                                                                                                                                                                                                                               |

|                                     |                      |                                                                                                                                                                                                                         |
|-------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 24 - Wednesday<br>Instructional Day | General Event        | <ul style="list-style-type: none"> <li>• Feast of St. Francis De Sales - Feast Day celebration (During Assembly time)</li> </ul>                                                                                        |
|                                     | Sports Event         | <ul style="list-style-type: none"> <li>• Annual Sports</li> </ul>                                                                                                                                                       |
| 25 - Thursday<br>Instructional Day  | Academic Event       | <ul style="list-style-type: none"> <li>• Submission of the questions for SAI to the controller of examinations-<br/>examination@sfsnarengi.ac.in</li> <li>• Result &amp; Parents orientation for Cl. X-2 PM.</li> </ul> |
|                                     | Literary Event       | <ul style="list-style-type: none"> <li>• Submission of written speech to the C.T.</li> </ul>                                                                                                                            |
|                                     | Sports Event         | Annual Sports                                                                                                                                                                                                           |
| 26 - Friday<br>Working Day          | General Event        | <ul style="list-style-type: none"> <li>• Republic Day - Celebration at 8:00 AM.</li> </ul>                                                                                                                              |
|                                     | Co-Curricular Events | <ul style="list-style-type: none"> <li>• Assembly conducted by NCC, Scout &amp; Guide and School Band.</li> </ul>                                                                                                       |
|                                     | Sports Event         | Annual Sports Prize distribution.                                                                                                                                                                                       |
| 27 - Saturday<br>Instructional Day  | Co-Curricular Events | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50 -1.30 PM.</li> </ul>                                                                                                     |
|                                     | Academic Event       | <ul style="list-style-type: none"> <li>• Parent-Teacher Interaction for all classes from 11.50-1 pm.</li> <li>• Guest Lecture for Cl. IX-XI (11.50 to 1:30 PM).</li> </ul>                                              |
| 28 - Sunday                         | HOLIDAY              |                                                                                                                                                                                                                         |
| 29 - Monday<br>Instructional Day    | Academic Event       | <ul style="list-style-type: none"> <li>• UT 4</li> </ul>                                                                                                                                                                |
| 30 - Tuesday<br>Instructional Day   | Academic Event       | <ul style="list-style-type: none"> <li>• UT 4</li> </ul>                                                                                                                                                                |
|                                     | Martyrs Day          | <ul style="list-style-type: none"> <li>• 2 minutes silence at 11:00 AM.</li> </ul>                                                                                                                                      |
| 31 - Wednesday                      | Holiday              | <ul style="list-style-type: none"> <li>• Me-Dum-Me-Phi</li> </ul>                                                                                                                                                       |

Total Instructional Days= 19, Working Day= 4 Gross Instructional Days: 179.

## FEBRUARY 2018

| <b>Date &amp; Day</b>              | <b>Events</b>             | <b>Details</b>                                                                                                                                                                                                                                                                                  |
|------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 - Thursday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• UT 4</li> <li>• Final Exam of Cl. XI &amp; 2nd Pre Board for Cl. X</li> </ul>                                                                                                                                                                          |
|                                    | Sports Event              | <ul style="list-style-type: none"> <li>• Annual Sports</li> </ul>                                                                                                                                                                                                                               |
| 2 - Friday<br>Instructional Day    | Academic Event            | <ul style="list-style-type: none"> <li>• UT 4</li> <li>• Final Exam of Cl. XI &amp; 2nd Pre Board for Cl. X</li> <li>• Diary entry</li> <li>• Study time during LA period.</li> <li>• Parents Meeting for Cl. VII. (2:30 PM)</li> </ul>                                                         |
|                                    | Sports Event              | <ul style="list-style-type: none"> <li>• Annual Sports</li> </ul>                                                                                                                                                                                                                               |
| 3 - Saturday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• UT 4</li> <li>• Final Exam of Cl. XI &amp; 2nd Pre Board for Cl. X</li> <li>• Practice for Farewell of Cl. XII Students.</li> <li>• Parent-Teacher Interaction for all classes from 11.50 -1 pm.</li> </ul>                                            |
|                                    | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50-1.30 PM.</li> </ul>                                                                                                                                                                              |
|                                    | Sports Event              | <ul style="list-style-type: none"> <li>• Annual Sports.</li> </ul>                                                                                                                                                                                                                              |
| 4 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                                                 |
| 5 - Monday<br>Instructional Day    | Academic Event            | <ul style="list-style-type: none"> <li>• Cl. 2-8 Admission form can be downloaded online (<a href="http://www.sfsnarengi.ac.in">www.sfsnarengi.ac.in</a>)</li> <li>• UT 4</li> <li>• Final Exam of Cl. XI &amp; 2nd Pre Board for Cl. X</li> <li>• Parents Meet for Cl. VI (2:30 PM)</li> </ul> |
| 6 - Tuesday<br>Instructional Day   | Academic Event            | <ul style="list-style-type: none"> <li>• Final Exam of Cl. XI &amp; 2nd Pre Board for Cl. X.</li> <li>• Submission of Admission Forms.</li> </ul>                                                                                                                                               |
|                                    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary activities:</li> <li>• Cl. V-XII: Extempore Speech</li> <li>• Cl. I-IV- Optional Programme (Solo singing/ Character Depiction/Story telling) (Conducted by C.T)</li> </ul>                                                                    |
| 7 - Wednesday<br>Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>• Final Exam of Cl. XI &amp; 2nd Pre Board for Cl. X</li> <li>• Submission of Admission Forms.</li> </ul>                                                                                                                                                |
| 8 - Thursday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• Submission of Admission Forms.</li> <li>• Parents Meet for Cl. V (2:30 PM).</li> </ul>                                                                                                                                                                 |
| 9 - Friday<br>Instructional Day    | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary activities:</li> <li>• Cl. V-XII: Extempore Speech</li> </ul>                                                                                                                                                                                 |

|                                     |                           |                                                                                                                                                                                                                                                                 |
|-------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                     |                           | <ul style="list-style-type: none"> <li>• Cl. I-IV- Optional Programme (Solo singing/ Character Depiction/Story telling) (Conducted by C.T)</li> </ul>                                                                                                           |
|                                     | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meet for Cl. IV (2:30 PM).</li> </ul>                                                                                                                                                                          |
| 10 - Saturday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• Parent-Teacher Interaction for all classes from 11.50-1 pm.</li> </ul>                                                                                                                                                 |
|                                     | Co-Curricular Events      | <ul style="list-style-type: none"> <li>• Guest Lecture for Cl. IX-XII (11.50 to 1:15 PM)</li> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50-1.30 PM.</li> </ul>                                                                                   |
| 11 - Sunday                         | HOLIDAY                   |                                                                                                                                                                                                                                                                 |
| 12 - Monday<br>Instructional Day    | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meet for Cl. III (2:30 PM)</li> </ul>                                                                                                                                                                          |
| 13 - Tuesday<br>Instructional Day   |                           | <ul style="list-style-type: none"> <li>• Maha Shiv Ratri.</li> </ul>                                                                                                                                                                                            |
| 14 - Wednesday<br>Instructional Day | Academic Event            | <ul style="list-style-type: none"> <li>• UT 4 mark submission to the Principal's office by the teachers.</li> </ul>                                                                                                                                             |
| 15 - Thursday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• Parents Meet for Cl. II (2:30 PM).</li> </ul>                                                                                                                                                                          |
| 16 - Friday<br>Instructional Day    | Sports Event              | <ul style="list-style-type: none"> <li>• Sports &amp; Diary Entry.</li> </ul>                                                                                                                                                                                   |
|                                     | Academic Event            | <ul style="list-style-type: none"> <li>• Cl. XI- Result.</li> <li>• Parents Meet for Cl. I (2:30 PM).</li> </ul>                                                                                                                                                |
| 17 - 3rd Saturday<br>Holiday        |                           | <ul style="list-style-type: none"> <li>• Entrance exam for Cl. II-VIII.</li> </ul>                                                                                                                                                                              |
| 8 - Sunday                          | HOLIDAY                   |                                                                                                                                                                                                                                                                 |
| 19 - Monday<br>Instructional Day    | General Event             | <ul style="list-style-type: none"> <li>• Application Submission for T.C.</li> </ul>                                                                                                                                                                             |
| 20 - Tuesday<br>Instructional Day   | Literary & Cultural Event | <ul style="list-style-type: none"> <li>• Literary Activities:</li> <li>• Cl. V-IX &amp; XI: Debate Competition Final between W1 &amp; W2.<br/>Topic: Media is causing more harm than good.</li> <li>• Cl. I-IV: Object Description(Conducted by L.C)</li> </ul> |
|                                     | Academic Event            | <ul style="list-style-type: none"> <li>• Cl.. XII - Class begins.</li> </ul>                                                                                                                                                                                    |
| 21 - Wednesday<br>Instructional Day |                           |                                                                                                                                                                                                                                                                 |
| 22 - Thursday<br>Instructional Day  |                           |                                                                                                                                                                                                                                                                 |
| 23 - Friday<br>Instructional Day    |                           |                                                                                                                                                                                                                                                                 |
| 24 - Saturday<br>Instructional Day  | Academic Event            | <ul style="list-style-type: none"> <li>• Parent-Teacher Interaction for all classes from 11.50-1 pm.</li> </ul>                                                                                                                                                 |
| 144                                 |                           |                                                                                                                                                                                                                                                                 |



|                                     |                      |                                                                                                                    |
|-------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------|
|                                     |                      | <ul style="list-style-type: none"> <li>• Guest Lecture for Cl. IX-XII (11.50 to 1:30 PM)</li> </ul>                |
|                                     | Co-Curricular Events | <ul style="list-style-type: none"> <li>• Band, NCC, Debate, Quiz, Scout and Guide - from 11.50-1.30 PM.</li> </ul> |
| 25 - Sunday                         | Holiday              |                                                                                                                    |
| 26 - Monday<br>Instructional Day    | Literary Event       | <ul style="list-style-type: none"> <li>• Submission of written speech to the C.T.</li> </ul>                       |
| 27 - Tuesday<br>Instructional Day   |                      |                                                                                                                    |
| 28 - Wednesday<br>Instructional Day |                      |                                                                                                                    |

Total Instructional Days= 20, Total Working Day= 2 Gross Instructional Days: 199.

## MARCH 2018

| Date & Day                         | Events         | Details                                                        |
|------------------------------------|----------------|----------------------------------------------------------------|
| 1 - Thursday<br>Instructional Day  | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 2 - Friday                         | HOLIDAY        | <ul style="list-style-type: none"> <li>• Holi</li> </ul>       |
| 3 - Saturday<br>Instructional Day  | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 4 - Sunday                         | HOLIDAY        |                                                                |
| 5 - Monday<br>Instructional Day    | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 6 - Tuesday<br>Instructional Day   | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 7 - Wednesday<br>Instructional Day | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 8 - Thursday<br>Instructional Day  | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 9 - Friday<br>Instructional Day    | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 10 - Saturday<br>Instructional Day | Academic Event | <ul style="list-style-type: none"> <li>• Final exam</li> </ul> |
| 11 - Sunday                        | HOLIDAY        |                                                                |
| 12 - Monday<br>Working Day         |                |                                                                |
| 13 - Tuesday<br>Working Day        |                |                                                                |
| 14 - Wednesday<br>Working Day      |                |                                                                |
| 15 - Thursday<br>Working Day       |                |                                                                |
| 16 - Friday<br>Working Day         |                |                                                                |
| 17 - Saturday<br>Working Day       |                |                                                                |
| 18 - Sunday                        | HOLIDAY        |                                                                |
| 19 - Monday<br>Working Day         |                |                                                                |
| 20 - Tuesday<br>Working Day        |                |                                                                |
| 21 - Wednesday<br>Working Day      |                |                                                                |

|                               |                |                                                                                                                                                                                                                         |
|-------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22 - Thursday<br>Working Day  | Academic Event | " Annual Result/TC<br>Roll Nos.- 1 to 10 (8:15-9:15 am)<br>Roll Nos.- 11 to 20 (9:15-10:15 am)<br>Roll Nos.- 21 to 30 (10:30-11:30am)<br>Roll Nos. - 31to 40 (11:30-12:30 pm)<br>Roll Nos. 41 & above - (12:30-1:30 pm) |
| 23 - Friday<br>Working Day    |                |                                                                                                                                                                                                                         |
| 24 - Saturday<br>Working Day  |                |                                                                                                                                                                                                                         |
| 25 - Sunday                   | HOLIDAY        |                                                                                                                                                                                                                         |
| 26 - Monday<br>Working Day    |                |                                                                                                                                                                                                                         |
| 27 - Tuesday<br>Working Day   |                |                                                                                                                                                                                                                         |
| 28 - Wednesday<br>Working Day |                |                                                                                                                                                                                                                         |
| 29 - Thursday<br>Working Day  |                |                                                                                                                                                                                                                         |
| 30 - Friday                   | HOLIDAY        | • Good Friday                                                                                                                                                                                                           |
| 31 - Saturday<br>Working Day  |                |                                                                                                                                                                                                                         |

Total Instructional Days= 8, Total Working Days= 17 Gross Instructional Days: 207  
TotalInstructional Days for End Term = 106

### APRIL 2018

| Date & Day        | Events              | Details         |
|-------------------|---------------------|-----------------|
| 1 - Sunday        | HOLIDAY             |                 |
| 2 - Monday        | HOLIDAY             |                 |
| 3 - Tuesday       | HOLIDAY             |                 |
| 4 - Wednesday     | HOLIDAY             |                 |
| 5 - Thursday      | HOLIDAY             |                 |
| 6 - Friday        | HOLIDAY             |                 |
| 7 - Saturday      | HOLIDAY             |                 |
| 8 - Sunday        | HOLIDAY             |                 |
| 9 - Monday        | Instructional Day   | • Class Begins. |
| 10 - Tuesday      | Instructional Day   |                 |
| 11 - Wednesday    | Instructional Day   |                 |
| 12 - Thursday     | Instructional Day   |                 |
| 13 - Friday       | HOLIDAY             | • Bohag Bihu    |
| 14 - Saturday     | HOLIDAY             | • Bohag Bihu    |
| 15 - Sunday       | HOLIDAY             |                 |
| 16 - Monday       | Instructional Day   |                 |
| 17 - Tuesday      | Instructional Day   |                 |
| 18 - Wednesday    | Instructional Day   |                 |
| 19 - Thursday     | Instructional Day   |                 |
| 20 - Friday       | Instructional Day   |                 |
| 21 - 3rd Saturday | Holiday/Working Day |                 |
| 22 - Sunday       | HOLIDAY             |                 |
| 23 - Monday       | Instructional Day   |                 |
| 24 - Tuesday      | Instructional Day   |                 |
| 25 - Wednesday    | Instructional Day   |                 |
| 26 - Thursday     | Instructional Day   |                 |
| 27 - Friday       | Instructional Day   |                 |
| 28 - Saturday     | Instructional Day   |                 |
| 29 - Sunday       | HOLIDAY             |                 |
| 30 - Monday       | Instructional Day   |                 |

Total Instructional Days=16, Total Working Day= 1

## LITERARY & CULTURAL EVENT JUDGMENT CRITERIA

| Sl. No. | Event                            | Criteria 1                                             | Criteria 2                                                | Criteria 3                             | Criteria 4                       | Criteria 5                       | Criteria 6 | Total     |
|---------|----------------------------------|--------------------------------------------------------|-----------------------------------------------------------|----------------------------------------|----------------------------------|----------------------------------|------------|-----------|
| 1       | Debate Competition               | Presentation & Body language (10 points)               | Eye Contact (5 points)                                    | Content (20 points)                    | Time management (5 points)       | Rebuttle (5 points)              | NA         | 45 points |
| 2       | Mime competition                 | Expression & Body movement (10 points)                 | Presentation (Costumes, Music & use of stage) (10 points) | Proper execution of theme (10 points)  | Originality (10 points)          | NA                               | NA         | 40 points |
| 3       | Prepared Speech Competition      | Content (20 points)                                    | Body language & Eye Contact (5 points)                    | Communication & Vocabulary (10 points) | Time Management (5 points)       | Overall presentation (10 points) | NA         | 50 points |
| 4       | Story telling competition        | Body language (10 points)                              | Voice Modulation (10 points)                              | Eye contact (10 points)                | Overall presentation (10 points) | NA                               | NA         | 40 points |
| 5       | Instrumental playing competition | Coordination between different instruments (20 points) | Interpretation/ Expression (10 points)                    | Stage Presence (10 points)             | NA                               | NA                               | NA         | 40 points |

## LITERARY & CULTURAL EVENT JUDGMENT CRITERIA

| Sl. No. | Event                    | Criteria 1                                  | Criteria 2                         | Criteria 3                                  | Criteria 4                        | Criteria 5                                | Criteria 6                                   | Total     |
|---------|--------------------------|---------------------------------------------|------------------------------------|---------------------------------------------|-----------------------------------|-------------------------------------------|----------------------------------------------|-----------|
| 6       | Solo Singing competition | Vocal ability (20 points)                   | Selection of song (10 points)      | Stage presence (10 points)                  | Timing & Basic Rhythm (20 points) | NA                                        | Overall Presentation (10 points)             | 70 points |
| 7       | Solo Dance competition   | Selection of the song (5 points)            | Presentation & costume (10 points) | Movement (10 points)                        | Coreography (20 points)           | Floor Craft (10 points)                   | NA                                           | 55 points |
| 8       | Group Dance Competition  | Choreography (20 points)                    | Adhere to theme (10 points)        | Expression & Depiction of Theme (10 points) | Costumes (10 points)              | Use of Props (10 points)                  | NA                                           | 60 Points |
| 9       | Essay Competition        | Creativity & wow factor (10 Points)         | Spelling/ Punctuation (10 points)  | Introduction & conclusion (10 points)       | Content (20 points)               | Language competency (Grammar, (10 points) | Format, Handwriting & word limit (10 points) | 70 Points |
| 10      | Calligraphy Competition  | Presentation/ neatness & format (10 points) | Spelling/ Punctuation (10 points)  | Cursive writing (10 points)                 | Word count (10 points)            | NA                                        | NA                                           | 40 points |

## LITERARY & CULTURAL EVENT JUDGMENT CRITERIA

| Sl. No. | Event               | Criteria 1                                           | Criteria 2                                                               | Criteria 3                                                                     | Criteria 4                                                                     | Criteria 5                                                                          | Criteria 6 | Total     |
|---------|---------------------|------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------|-----------|
| 11      | Drawing competition | Originality (Exhibits creativity)<br><br>(10 points) | Craftsmanship (Artist's skill in the use of material)<br><br>(10 points) | Elements of Art (Line, colour, space, form, media, texture)<br><br>(10 points) | Composition (effective use of forms or abstract techniques)<br><br>(10 points) | Presentation (Appearance, complimentary framing and/or mounting)<br><br>(10 points) | NA         | 50 points |

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## **ST. FRANCIS DE SALES SCHOOL LIBRARY**

### **Policies and Procedures**

**LIBRARY TIME:**

**School Days: Monday to Friday: 8:00am-3:30pm**

**Saturday: 8:00am-1:00pm**

**OPEN during nutrition and lunch**

**LIBRARY PHONE: 40**

**LIBRARY COLLECTION:** The Library houses approximately 10,000 books. The circulating collection consists of fiction, non-fiction, books in all subjects of the school, picture books, general knowledge books, novels and short stories. A professional collection is available to faculty for checkout. Non-circulating items are reference books, dictionaries, encyclopedias and periodicals. Seven categories of newspapers and various magazines are available in the reading room.

**LIBRARY CARD:** Students must have a student ID in order to check out a book. The student registration number acts as a library card; there is no separate library card issued.

**LIBRARY LOANS:** Student checkout limit is two books at any one time. Library books are issued to the students from Class IV-XII. Students from Class I-III are allowed to read books in the library and reading room during substitute and library periods. The checkout period is 15 days. Books may be renewed. (Student registration number is required for renewal).

**OVERDUE BOOKS:** Books are to be returned to the library on time. Any students with overdue books are blocked from checking out more materials until their record is cleared. Late return will invite a fine of Rs.2 per day.

**OVERDUE NOTICES:** Overdue notices will be forwarded to the principal before SA-I and SA-II and their admit cards will be blocked. Student's grade will be affected if he/she has overdue books, especially long-term or repeated over dues.

**LOST/DAMAGED BOOKS:** Patrons will be charged for lost or damaged books. The lost/damaged book charge is three times the cost of the book. Borrowers should not lend books to others, as they will be responsible for payment if the book is lost.

**Library Period:** Library class will be scheduled in library period and substitution period's .Student is to sit in the reading room with their respective teachers. The librarian may assist you. Students should be alerted that no gum, cell phones, electrical devices or inappropriate dress is allowed in the Library.

**STUDENT ADMITTANCE TO THE LIBRARY:** Teachers may send up to five students to the Library at one time with their ID. Students coming to the Library must have a specific assignment or task to be worked in the Library. One of our goals is to assist students in becoming responsible and self-sufficient. Students are asked to maintain silent sustained reading in the library.

**LIBRARY BEHAVIOR:** Only one student at a time is to be at the circulation desk. No food, drinks, gum, cell phone, electronic equipment, or inappropriate dress (per school dress code) is allowed in the Library. Students may check out books only for themselves.

**WISH LIST:** Faculty and student suggestions for titles, authors or subject areas are welcome. Please contact the librarian with any suggestions or requests, or place your request on the circulation desk.

***A library is not a luxury but one of the necessities of life.***

Henry Ward Beecher

**Librarian**

**Principal**

## Subject Teacher Details

| Sl No. | Name of the Teacher | Subject | Phone No. |
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